



# TOWNSHIP OF GUELPH/ERAMOSIA 2020 BUDGET

Monday, December 16, 2019



**Township of Guelph/Eramosa  
2020  
Budget**

<b>REVENUE</b>	<b>2019</b>	<b>2020</b>	<b>Change</b>
General Administration	\$ 1,167,709	\$ 1,107,130	\$ (60,579)
Protection to Persons & Property	\$ 630,590	\$ 1,385,645	\$ 755,055
Transportation	\$ 4,639,328	\$ 2,951,457	\$ (1,687,871)
Environmental Services	\$ 6,582,211	\$ 4,803,854	\$ (1,778,357)
Parks & Recreation	\$ 2,251,998	\$ 2,412,827	\$ 160,829
Planning	\$ 82,750	\$ 89,853	\$ 7,103
Cemetery	\$ 34,100	\$ 34,100	
<b>Total Revenue</b>	<b>\$ 15,388,686</b>	<b>\$ 12,784,866</b>	<b>\$ (2,603,820)</b>

**EXPENDITURES**

General Administration	\$ 2,033,583	\$ 1,997,916	\$ (35,667)
Protection to Persons & Property	\$ 1,983,540	\$ 2,832,535	\$ 848,995
Transportation	\$ 7,779,061	\$ 6,179,201	\$ (1,599,860)
Environmental Services	\$ 6,588,832	\$ 4,808,584	\$ (1,780,248)
Parks & Recreation	\$ 3,490,239	\$ 3,706,221	\$ 215,982
Planning	\$ 275,611	\$ 265,411	\$ (10,200)
Cemetery	\$ 34,100	\$ 34,100	
<b>Total Expenditures</b>	<b>\$ 22,184,966</b>	<b>\$ 19,823,968</b>	<b>\$ (2,360,998)</b>

<b>Costs To Be Funded Through Taxation</b>	<b>\$ 6,796,280</b>	<b>\$ 7,039,102</b>	<b>\$ 242,822</b>
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Report Total Revenue	\$ 15,388,686	\$ 12,784,866	\$ (2,603,820)
Report Total Expenditure	\$ 22,184,966	\$ 19,823,968	\$ (2,360,998)

<b>Costs To Be Funded Through Taxation</b>	<b>\$ 6,796,280</b>	<b>\$ 7,039,102</b>	<b>\$ 242,822</b>
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<b>Revenue From Growth Related Assessment</b>	<b>\$ -</b>	<b>\$ 156,314</b>	<b>\$ 156,314</b>
	<b>\$ 6,796,280</b>	<b>\$ 6,882,788</b>	<b>\$ 86,508</b>

<b>Infrastructure Renewal</b>	<b>\$ 154,000</b>	<b>\$ 269,000</b>	<b>\$ 115,000</b>
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<b>Total Programs To Be Funded Through Taxation</b>	<b>\$ 6,950,280</b>	<b>\$ 7,151,788</b>	<b>\$ 201,508</b>
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<b>Percent Increase in Programs To Be Funded Through Taxation</b>	<b>2.90%</b>
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**Township of Guelph/Eramosa  
2020 Budget Change Summary**

All Departments	2019	2020	Year over Year Change
<b>Revenue</b>			
User Fees	\$ 3,980,320	\$ 4,237,396	\$ 257,076
Taxation - Other	\$ 221,973	\$ 251,733	\$ 29,760
Penalty & Interest	\$ 339,200	\$ 353,233	\$ 14,033
Other (Misc)	\$ 198,679	\$ 553,100	\$ 354,421
Grants	\$ 2,571,602	\$ 960,358	\$ (1,611,244)
Financing - Long Term Debt	\$ -	\$ -	\$ -
Transfer From Reserves	\$ 5,578,956	\$ 3,918,958	\$ (1,659,998)
Transfer From Development Charges	\$ 2,497,956	\$ 2,510,088	\$ 12,132
<b>Total Revenue</b>	<b>\$ 15,388,686</b>	<b>\$ 12,784,866</b>	<b>\$ (2,603,820)</b>
<b>Expenditures</b>			
Operating Costs	\$ 4,740,442	\$ 4,965,526	\$ 225,084
Debt Charges (Principal and Interest)	\$ 908,940	\$ 2,127,652	\$ 1,218,712
Salaries and Benefits	\$ 5,077,934	\$ 5,295,967	\$ 218,033
Transfers To Reserves	\$ 3,203,250	\$ 2,723,623	\$ (479,627)
<b>Total Operating Expenditures</b>	<b>\$ 13,930,566</b>	<b>\$ 15,112,768</b>	<b>\$ 1,182,202</b>
<b>Total Capital Costs</b>	<b>\$ 8,254,400</b>	<b>\$ 4,711,200</b>	<b>\$ (3,543,200)</b>
<b>Total Expenditures</b>	<b>\$ 22,184,966</b>	<b>\$ 19,823,968</b>	<b>\$ (2,360,998)</b>
<b>Net Revenue Less Expenditures</b>	<b>\$ 6,796,280</b>	<b>\$ 7,039,102</b>	<b>\$ 242,822</b>
<b>Revenue From Growth Related Assessment</b>	<b>\$ -</b>	<b>\$ 156,314</b>	<b>\$ 156,314</b>
	<b>\$ 6,796,280</b>	<b>\$ 6,882,788</b>	<b>\$ 86,508</b>
<b>Infrastructure Renewal</b>	<b>\$ 154,000</b>	<b>\$ 269,000</b>	<b>\$ 115,000</b>
<b>Total Programs To Be Funded Through Taxation</b>	<b>\$ 6,950,280</b>	<b>\$ 7,151,788</b>	<b>\$ 201,508</b>
<b>Percent Increase in Programs To Be Funded Through Taxation</b>			<b>2.90%</b>

### Department: General Government

#### CORE SERVICES

- Council
- CAO/Human Resources
- Legislative Services (Clerk's Department)
- Treasury/Finance Department

#### BUDGET HIGHLIGHTS

OPERATING BUDGET: The proposed General Government budget includes:

- 10% increase in insurance premiums for the Township, which is reflected throughout all departments.
- 1.7% cost of living adjustment in accordance with the third quarter Stats Canada Consumer Price Index.

CAPITAL PROJECTS: The General Administration budget includes \$107,800 in capital spending including:

- \$60,000 to update the current Asset Management Plan to include all municipal assets in accordance with the Infrastructure for Jobs and Prosperity Act (Carryover from 2019).
- \$20,800 to upgrade the telephone and voicemail system.
- \$7,000 to replace the projector, screen and mounts in the Council Chambers.
- \$20,000 for consulting services to implement the new Community Benefit Charge introduced by the Province of Ontario in Bill 108 More Homes, More Choice – Ontario's Housing Supply Action Plan.

These capital projects will be funded from reserves.

Township of Guelph/Eramosa  
2020 Budget Change Summary

General Government	2019	2020	Year over Year Change
<b>Revenue</b>			
User Fees	\$ 17,900.00	\$ 16,700.00	\$ (1,200.00)
Taxation - Other	\$ 125,743.00	\$ 144,430.00	\$ 18,687.00
Penalty & Interest	\$ 325,000.00	\$ 339,000.00	\$ 14,000.00
Other (Misc)	\$ 5,000.00	\$ 5,000.00	\$ -
Grants	\$ 498,316.00	\$ 494,200.00	\$ (4,116.00)
Financing - Long Term Debt	\$ -	\$ -	\$ -
Transfer From Reserves	\$ 195,750.00	\$ 107,800.00	\$ (87,950.00)
Transfer From Development Charges	\$ -	\$ -	\$ -
<b>Total Revenue</b>	<b>\$ 1,167,709.00</b>	<b>\$ 1,107,130.00</b>	<b>\$ (60,579.00)</b>
<b>Expenditures</b>			
Operating Costs	\$ 421,083.00	\$ 452,352.00	\$ 31,269.00
Debt Charges (Principal and Interest)	\$ 103,441.00	\$ 100,914.00	\$ (2,527.00)
Salaries and Benefits	\$ 1,241,309.00	\$ 1,259,850.00	\$ 18,541.00
Transfers To Reserves	\$ 72,000.00	\$ 77,000.00	\$ 5,000.00
<b>Total Expenditures</b>	<b>\$ 1,837,833.00</b>	<b>\$ 1,890,116.00</b>	<b>\$ 52,283.00</b>
Capital Costs	\$ 195,750.00	\$ 107,800.00	\$ (87,950.00)
<b>Total Operating and Capital Costs</b>	<b>\$ 2,033,583.00</b>	<b>\$ 1,997,916.00</b>	<b>\$ (35,667.00)</b>
<b>Net Revenue Less Expenditures</b>	<b>\$ 865,874.00</b>	<b>\$ 890,786.00</b>	<b>\$ 24,912.00</b>

**General Ledger**  
**Revenue and Expense Working Current Budget Report**  
 Up To Period 1 Accounts: 01-1???-???? by Department

Account	Description	2019 Total Budget	2019 Actual	Proposed Budget	Final Budget
<b>Fund: 01 General</b>					
<b>1101 Council</b>					
<b>Revenue</b>					
01-1101-3900	Transfer From Reserves	0.00	0.00		
<b>Total Revenue</b>		<b>0.00</b>	<b>0.00</b>		
<b>Expense</b>					
01-1101-4005	Advertising	1,000.00	1,571.68	1,375.00	
01-1101-4035	Communications	0.00	0.00		
01-1101-4060	Donations	25,000.00	21,100.00	25,000.00	
01-1101-4090	Fees - Legal	500.00	0.00	500.00	
01-1101-4100	Fees - Professional Other	2,500.00	0.00	2,500.00	
01-1101-4235	Mileage	8,000.00	3,145.11	5,000.00	
01-1101-4350	Salaries and Wages	138,372.00	123,333.62	140,725.00	
01-1101-4355	Salaries Benefits	13,837.00	12,047.75	14,075.00	
01-1101-4405	Seminars and Training	14,000.00	12,594.44	14,000.00	
01-1101-4430	Supplies and Services	11,000.00	9,513.03	13,000.00	
<b>Total Expense</b>		<b>214,209.00</b>	<b>183,305.63</b>	<b>216,175.00</b>	
<b>Total 1101 Council</b>		<b>214,209.00</b>	<b>183,305.63</b>	<b>216,175.00</b>	
<b>1201 Administration</b>					
<b>Revenue</b>					
01-1201-3010	Tax Rev - Supplementary Billing	-99,500.00	-488,148.41	-110,000.00	
01-1201-3040	Penalty and Interest	-260,000.00	-254,153.91	-264,000.00	
01-1201-3050	GIL - Hydro	-4,710.00	-4,710.95	-3,451.00	
01-1201-3052	GIL - Canada Post	-1,400.00	-8,103.44	-4,819.00	
01-1201-3054	GIL - Guelph Hydro	0.00	0.00		
01-1201-3056	GIL - Ontario Other	-4,100.00	-36,689.07	-7,985.00	
01-1201-3058	GIL - Railway	-15,400.00	-19,373.81	-16,000.00	
01-1201-3060	GIL - City of Guelph	-633.00	-3,657.06	-2,175.00	
01-1201-3100	OMPF Funding	-490,200.00	-490,300.00	-494,200.00	
01-1201-3105	Tax Certificates	-5,700.00	-4,850.00	-4,500.00	
01-1201-3110	Interest Income	-65,000.00	-221,267.91	-75,000.00	
01-1201-3111	Unrealized (Gain) Loss on Inve:	0.00	0.00		
01-1201-3115	Inquiry Letters	-2,500.00	-2,780.00	-2,500.00	
01-1201-3120	Administration Charges	-9,100.00	-11,371.66	-9,100.00	
01-1201-3125	Miscellaneous Revenue	-5,000.00	-11,762.78	-5,000.00	
01-1201-3130	Financing	0.00	0.00		
01-1201-3140	Burial Permit Fees	-100.00	-80.00	-100.00	
01-1201-3150	Grants	-8,116.00	-632,463.00		
01-1201-3175	Lottery Licenses	-500.00	-327.33	-500.00	
01-1201-3900	Transfer from Reserves	-195,750.00	-135,200.00	-107,800.00	
01-1201-3920	Transfer From Development Ct	0.00	0.00		
01-1201-3990	Gain on Disposal of Tangible C	0.00	0.00		
<b>Total Revenue</b>		<b>-1,167,709.00</b>	<b>-2,325,239.33</b>	<b>-1,107,130.00</b>	
<b>Expense</b>					

# General Ledger

## Revenue and Expense Working Current Budget Report

Up To Period 1 Accounts: 01-1???-???? by Department

Account	Description	2019 Total Budget	2019 Actual	Proposed Budget	Final Budget
01-1201-4005	Advertising	4,000.00	3,061.61	4,000.00	
01-1201-4010	Bank Charges and Interest	4,500.00	3,797.72	4,500.00	
01-1201-4030	Cleaning	14,500.00	11,193.60	14,500.00	
01-1201-4035	Communications	16,000.00	10,295.49	16,000.00	
01-1201-4040	Computer Support	88,000.00	79,092.56	90,000.00	
01-1201-4045	Debenture Payments	103,441.00	102,985.83	100,914.00	
01-1201-4075	Fees - Audit	26,500.00	26,457.60	27,000.00	
01-1201-4080	Fees - Engineering	0.00	0.00		
01-1201-4090	Fees - Legal	15,000.00	17,925.30	15,000.00	
01-1201-4095	Fees - Planning	0.00	0.00		
01-1201-4100	Fees - Professional - Other	20,000.00	10,571.12	15,000.00	
01-1201-4145	Health & Safety	5,500.00	2,873.05	3,500.00	
01-1201-4150	Heating	3,000.00	1,768.89	3,000.00	
01-1201-4160	Hydro	12,500.00	7,700.59	12,500.00	
01-1201-4165	Insurance	61,194.00	61,194.00	67,313.00	
01-1201-4170	Insurance Claims	0.00	0.00		
01-1201-4175	Lease Payments	0.00	0.00		
01-1201-4220	Memberships and Dues	9,000.00	8,664.12	9,000.00	
01-1201-4235	Mileage	7,500.00	5,719.82	7,500.00	
01-1201-4240	Municipal Election	0.00	0.00		
01-1201-4250	Office Equipment	15,000.00	4,645.08	15,000.00	
01-1201-4285	Postage & Shipping	21,500.00	24,558.60	21,500.00	
01-1201-4290	Promotional Items	2,500.00	2,068.34	2,500.00	
01-1201-4305	Repairs & Maint - Building	18,500.00	16,104.53	18,500.00	
01-1201-4350	Salaries and Wages	822,100.00	693,298.55	830,850.00	
01-1201-4355	Salaries Benefits	267,000.00	239,329.18	274,200.00	
01-1201-4405	Seminars and Training	26,000.00	21,850.03	26,000.00	
01-1201-4410	Security Monitoring	700.00	203.30	725.00	
01-1201-4415	Service Agreements	21,000.00	21,253.34	21,000.00	
01-1201-4430	Supplies and Services	34,000.00	33,982.91	34,000.00	
01-1201-4440	Tax penalty/interest w/o's	2,500.00	3,335.01	2,500.00	
01-1201-4445	Tax Write-offs	30,000.00	251,379.36	60,000.00	
01-1201-4450	Telephone	10,250.00	9,712.83	10,500.00	
01-1201-4485	Weekly Water Sampling	450.00	324.72	450.00	
01-1201-4540	Transfers to Reserves	72,000.00	844,870.71	77,000.00	
01-1201-4590	Loss on Disposal of Tangible C	0.00	0.00		
01-1201-4595	Amortization Expense	0.00	0.00		
01-1201-4599	Indirect Cost Transfer	-110,511.00	0.00	-110,511.00	
<b>Total Expense</b>		<b>1,623,624.00</b>	<b>2,520,217.79</b>	<b>1,673,941.00</b>	
<b>Total 1201 Administration</b>		<b>455,915.00</b>	<b>194,978.46</b>	<b>566,811.00</b>	
<b>1220 Capital Expenditures Administration</b>					
<b>Expense</b>					
01-1220-5007	Capital - Computer Hardware ai	5,250.00	5,199.94		
01-1220-5009	Capital - Website Upgrades	10,000.00	5,088.00		
01-1220-5013	Capital - Asset Management Pi	60,000.00	0.00		
01-1220-5014	Capital - Development Charge I	0.00	0.00		
01-1220-5018	Capital - Salary Grid Review	0.00	0.00		
01-1220-5020	Capital - Municipal Building Bas	120,500.00	117,670.37		
01-1220-9999	Capital	0.00	0.00	107,800.00	



**General Ledger**  
Revenue and Expense Working Current Budget Report  
Up To Period 1 Accounts: 01-1???-???? by Department

Account	Description	2019 Total Budget	2019 Actual	Proposed Budget	Final Budget
	<b>Total Expense</b>	195,750.00	127,958.31	107,800.00	
	<b>Total 1220 Capital Expenditures Administration</b>	195,750.00	127,958.31	107,800.00	

## General Ledger

### Revenue and Expense Working Current Budget Report

Up To Period 1 Accounts: 01-1???-???? by Department

Account	Description	2019 Total Budget	2019 Actual	Proposed Budget	Final Budget
01-1101	Council	214,209.00	183,305.63	216,175.00	
01-1201	Administration	455,915.00	194,978.46	566,811.00	
01-1220	Capital Expenditures Administration	195,750.00	127,958.31	107,800.00	
Total Revenues:		-1,167,709.00	-2,325,239.33	-1,107,130.00	
Total Expenses:		2,033,583.00	2,831,481.73	1,997,916.00	
Report Net:		865,874.00	506,242.40	890,786.00	

TOWNSHIP OF GUELPH/ERAMOSA  
2020  
CAPITAL FORECAST

Township of Guelph/Erarnosa - General Administration 2020 Capital Expenditures	SOURCE OF FINANCING							
	TOTAL COST	GRANTS	DEVELOPMENT CHARGES	RESERVES	REVENUE	DEBENTURE	OTHER	
Asset Management Plan 01-1220-5013	\$ 60,000.00			\$ 60,000.00				
Telephone System Upgrades 01-1220-5010	\$ 20,800.00			\$ 20,800.00				
Projector/Screen and Mounts for Council Chamber 01-1220-5021	\$ 7,000.00			\$ 7,000.00				
Community Benefit Charge - Background Study 01-1220-5022	\$ 20,000.00			\$ 20,000.00				
<b>Total</b>	<b>\$ 107,800.00</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 107,800.00</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

Funding:  
 Gas Tax Funding \$ 60,000.00  
 General Administration Capital Reserve \$ 47,800.00  
Total Funding \$ 107,800.00

**TOWNSHIP OF GUELPH/ERAMOSIA  
CAPITAL PROJECT DETAIL SHEET  
2020 Budget**

PROJECT DETAIL					
Department:	General Government - CAO/Finance				
Account Number:					
Project Name:	Asset Management Plan (2019 Capital Budget Carry Over)				
Project Category:					
Project Department Priority:					
Project Description:	Comprehensive Asset Management Plan to include all municipal assets and facilities.				
Project Justification:	Asset management planning is essential for the future resilience of municipal assets and infrastructure. The Infrastructure for Jobs and Prosperity Act, 2015 introduced by the Province proposes regulations to implement best practices throughout the municipal sector and provides a degree of consistency to support collaboration between municipalities.				
CAPITAL PROJECT COSTING AND FUNDING					
<b>Costs</b>	<b>2020</b>	<b>2021</b>	<b>2022</b>	<b>2023</b>	<b>2024</b>
Capital Purchases					
Sub-Contracting					
Consulting Fees	\$ 60,000.00	\$ 40,000.00			
Engineering Fees					
Geo Technical Fees					
Legal Fees					
Contingency					
<b>Total</b>	<b>\$ 60,000.00</b>	<b>\$ 40,000.00</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
<b>Funding</b>					
Transfer from Reserve (Gas Tax Reserve Fund)	\$ 60,000.00	\$ 40,000.00			
Taxation					
Other					
<b>Total</b>	<b>\$ 60,000.00</b>	<b>\$ 40,000.00</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
NET OPERATING COSTS					
Estimated Completion Date:	2021				
New Operating Costs Per Year:					
Amount:					
Linda Cheyne Submitted By	Department Head				
Date Prepared	Reviewed by Director of Finance				



**TOWNSHIP OF GUELPH/ERAMOSIA  
CAPITAL PROJECT DETAIL SHEET  
2020 Budget**

PROJECT DETAIL					
Department:	General Government - CAO/Finance				
Account Number:					
Project Name:	Telephone System Upgrades				
Project Category:					
Project Department Priority:					
Project Description:	Upgrade the telephone system.				
Project Justification:	The current telephone system was installed in 2001 and due to ongoing maintenance and service issues, staff are recommending upgrading the processor and voicemail system.				
CAPITAL PROJECT COSTING AND FUNDING					
Costs	2020	2021	2022	2023	2024
Capital Purchases	\$ 20,800.00				
Sub-Contracting					
Consulting Fees					
Engineering Fees					
Geo Technical Fees					
Legal Fees					
Contingency					
<b>Total</b>	<b>\$ 20,800.00</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
Funding					
Transfer from Reserve (Office Equipment Reserve)	\$ 20,800.00	\$ -			
Taxation					
Other					
<b>Total</b>	<b>\$ 20,800.00</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
NET OPERATING COSTS					
Estimated Completion Date:	2020				
New Operating Costs Per Year:					
Amount:					
Linda Cheyne Submitted By	Department Head				
Date Prepared	Reviewed by Director of Finance				

**TOWNSHIP OF GUELPH/ERAMOSIA  
CAPITAL PROJECT DETAIL SHEET  
2020 Budget**

PROJECT DETAIL					
Department:	General Government - CAO/Finance				
Account Number:					
Project Name:	Projector/Screen Mounts				
Project Category:					
Project Department Priority:					
Project Description:	Replace the projector, screen and mounts in the council chambers.				
Project Justification:					
CAPITAL PROJECT COSTING AND FUNDING					
Costs	2020	2021	2022	2023	2024
Capital Purchases	\$ 7,000.00				
Sub-Contracting					
Consulting Fees					
Engineering Fees					
Geo Technical Fees					
Legal Fees					
Contingency					
<b>Total</b>	<b>\$ 7,000.00</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
Funding					
Transfer from Reserve (Reserve - Office Equipment)	\$ 7,000.00				
Taxation					
Other					
<b>Total</b>	<b>\$ 7,000.00</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
NET OPERATING COSTS					
Estimated Completion Date:	2020				
New Operating Costs Per Year:					
Amount:					
Linda Cheyne Submitted By			Department Head		
Date Prepared			Reviewed by Director of Finance		



**TOWNSHIP OF GUELPH/ERAMOSIA  
CAPITAL PROJECT DETAIL SHEET  
2020 Budget**

PROJECT DETAIL					
Department:	General Government - CAO/Finance				
Account Number:					
Project Name:	Bill 108 - Community Benefit Charge Study				
Project Category:					
Project Department Priority:					
Project Description:	Background Study - Community Benefit Charge.				
Project Justification:	In 2019 the Province of Ontario introduced Bill 108 More Homes, More Choice - Ontario's Housing Supply Action Plan with changes to the Development Charge Act and Planning Act. One of the major changes is the introduction of the New Community Benefits Charge. Funding is included in the 2020 budget for consulting services to ensure the Township is in compliance with changes introduced in Bill 108.				
CAPITAL PROJECT COSTING AND FUNDING					
<b>Costs</b>	<b>2020</b>	<b>2021</b>	<b>2022</b>	<b>2023</b>	<b>2024</b>
Capital Purchases	\$ 20,000.00				
Sub-Contracting					
Consulting Fees					
Engineering Fees					
Geo Technical Fees					
Legal Fees					
Contingency					
<b>Total</b>	<b>\$ 20,000.00</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
<b>Funding</b>					
Transfer from Reserve (General Government Capital)	\$ 20,000.00	\$ -			
Taxation					
Other					
<b>Total</b>	<b>\$ 20,000.00</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
NET OPERATING COSTS					
Estimated Completion Date:	12/31/2020				
New Operating Costs Per Year:					
Amount:					
Linda Cheyne Submitted By	Department Head				
1-Nov-19 Date Prepared	Reviewed by Director of Finance				

### Department: Fire

#### CORE SERVICES:

- Responsible to protect the life and property of the residents from fire and life safety hazards through public education, fire prevention, code enforcement, emergency response and emergency planning. Ultimately responsible to Council of the Municipality for the delivery of fire protection services.
- Public education/fire prevention through delivery of fire safety education programs in schools and at local events.
- Fire Safety Standards and Code Enforcement and inspections and enforcement for compliance of the Ontario Fire Code under the *Fire Protection and Prevention Act*.
- Conduct inspections on request and by complaint as well as regular inspections of targeted high risk occupancies.
- Respond to fires, motor vehicle collisions, public safety hazards, tiered medicals and other requests for service.
- Provide training to staff in compliance with the National Fire Protection Association - Professional Qualification Standards and other specialized training as required.
- Fire Chief attends Emergency Operation Centre, acts as liaison with responding emergency response departments and assists on matters of procedure and mutual aid protocols.

#### BUDGET HIGHLIGHTS:

OPERATING BUDGET: The proposed Fire Protection budget includes:

- Additional funding to support contract service costs for fire protection services from the City of Guelph and Township of Woolwich.
- 1.7% cost of living adjustment in accordance with the third quarter Stats Canada consumer price index.
- Additional funding for equipment and building reserves for future capital costs and equipment lifecycle replacement costs.

#### CAPITAL PROJECTS:

- \$750,000 for new pumper truck to replace Pumper 21 in service since 1999.

The purchase of the new pumper truck will be funded from equipment reserves.



### Department: Building

#### CORE SERVICES:

- Administration and enforcement of the regulations of the *Building Code Act*, *Township Building By-Law* and *Ontario Building Code* ensuring that all buildings/structures newly constructed and/or renovated/altered including plumbing, heating and life/safety systems comply with the requirements regulated by the *Building Code*.
- Administrate and enforce the regulations of the *Building Code Act*, *Township Building By-Law* and *Ontario Building Code* ensuring that all newly installed and/or renovated/altered private sanitary sewage systems comply with the technical requirements regulated by the *Building Code*.
- Ensure existing private sanitary sewage systems are maintained and operated in accordance with the *Building Code Act* and in accordance with the basis on which the construction and use of the sewage system was approved or required under the *Building Code Act* or predecessor legislation and the requirements of the manufacturer of the sewage system.
- Conduct mandatory inspections regulated by the *Ontario Building Code* ensuring that all buildings/structures newly constructed and/or renovated/altered including plumbing, heating and life/safety systems are installed in compliance with the construction plans, specification and technical requirements of the *Ontario Building Code*.
- Implement and maintain a mandatory Sewage Maintenance Inspection Program for private septic systems located on properties within the Source Water Protection areas, as per the regulations in the Ontario Building Code Act and Ontario Building Code.
- Provide customer service to owners, applicants, contractors, and patrons of the Township in relation to the requirements of the *Ontario Building Code* and/or with respect to Township By-Laws (Demolition Security Deposit, Private Swimming Pool Fence, and Site Alterations).
- Liaise with other municipal departments, committees and outside agencies to ensure that “applicable law” is complied with throughout the construction process such as planning - for zoning information, engineering - for lot grading and site plan agreements, fire - for fire safety, Heritage Committee - heritage buildings, Conservation Authorities - flood plain and erosion control, Ministry of Agriculture - agricultural buildings and Health Department - food facilities.
- Maintain monthly statistics and report to Statistics Canada, Canada Mortgage & Housing Corporation Permit Report, Tarion (New Home Warranty) Report, and Finance Development Fees Report.

#### BUDGET HIGHLIGHTS:

##### OPERATING BUDGET:

The 2020 operating budget includes a 1.7% cost of living adjustment.

Township of Guelph/Eramosa  
2020 Budget Change Summary

Protection to Persons and Property	2019	2020	Year over Year Change
<b>Revenue</b>			
User Fees	\$ 545,090.00	\$ 635,645.00	\$ 90,555.00
Taxation - Other	\$ -	\$ -	\$ -
Penalty & Interest	\$ -	\$ -	\$ -
Other (Misc)	\$ 21,500.00	\$ 20,000.00	\$ (1,500.00)
Grants	\$ -	\$ -	\$ -
Long Term Debt Financing			
Transfer From Reserves	\$ 46,587.00	\$ 730,000.00	\$ 683,413.00
Transfer From Development Charges	\$ 17,413.00	\$ -	\$ (17,413.00)
<b>Total Revenue</b>	<b>\$ 630,590.00</b>	<b>\$ 1,385,645.00</b>	<b>\$ 755,055.00</b>
<b>Expenditures</b>			
Operating Costs	\$ 914,922.00	\$ 991,015.00	\$ 76,093.00
Debt Charges (Principal and Interest)	\$ 39,416.00	\$ 38,957.00	\$ (459.00)
Salaries and Benefits	\$ 680,586.00	\$ 711,663.00	\$ 31,077.00
Transfers To Reserves	\$ 284,616.00	\$ 340,900.00	\$ 56,284.00
Total Expenditures	\$ 1,919,540.00	\$ 2,082,535.00	\$ 162,995.00
			\$ -
Capital Expenditures	\$ 64,000.00	\$ 750,000.00	\$ 686,000.00
<b>Total Operating and Capital Expenditures</b>	<b>\$ 1,983,540.00</b>	<b>\$ 2,832,535.00</b>	<b>\$ 848,995.00</b>
<b>Total Revenue Less Expenditure</b>	<b>\$ 1,352,950.00</b>	<b>\$ 1,446,890.00</b>	<b>\$ 93,940.00</b>

# General Ledger

## Revenue and Expense Working Current Budget Report

Up To Period 1 Accounts: 01-2???-???? by Department

Account	Description	2019 Total Budget	2019 Actual	Proposed Budget	Final Budget
<b>Fund: 01 General</b>					
<b>2101 Fire Protection</b>					
<b>Revenue</b>					
01-2101-3125	Miscellaneous Revenue	-15,000.00	-11,782.50	-35,000.00	
01-2101-3130	Financing	0.00	0.00		
01-2101-3150	Grants	0.00	0.00		
01-2101-3200	Fire Calls/Reports	-23,500.00	-11,185.53	-20,000.00	
01-2101-3600	Rental Income	-16,500.00	-13,440.00	-16,500.00	
01-2101-3800	Deferred Capital Financing	0.00	0.00		
01-2101-3900	Transfer from Reserves	-46,587.00	-33,173.00	-730,000.00	
01-2101-3920	Transfer from Development Chg	-17,413.00	-17,413.00		
01-2101-3990	Gain on Disposal of Tangible C	0.00	0.00		
<b>Total Revenue</b>		<b>-119,000.00</b>	<b>-86,994.03</b>	<b>-801,500.00</b>	
<b>Expense</b>					
01-2101-4005	Advertising	3,500.00	0.00	1,500.00	
01-2101-4030	Cleaning	4,000.00	3,307.20	4,000.00	
01-2101-4035	Communications	12,500.00	12,419.30	12,500.00	
01-2101-4040	Computer Support	4,000.00	1,922.24	3,000.00	
01-2101-4045	Debenture Payments	39,416.00	39,415.50	38,957.00	
01-2101-4085	Fees - Fire Protection	330,358.00	237,329.50	363,400.00	
01-2101-4090	Fees - Legal	1,000.00	0.00	1,000.00	
01-2101-4105	Fire Prevention	8,000.00	10,953.21	10,400.00	
01-2101-4145	Health & Safety	1,000.00	0.00	1,000.00	
01-2101-4150	Heating	5,500.00	3,896.34	5,500.00	
01-2101-4160	Hydro	15,000.00	10,115.44	15,000.00	
01-2101-4165	Insurance	47,082.00	47,217.00	51,939.00	
01-2101-4200	Licenses	500.00	385.25	500.00	
01-2101-4220	Memberships and Dues	2,300.00	2,206.23	2,300.00	
01-2101-4235	Mileage	500.00	23.20	500.00	
01-2101-4285	Postage & Shipping	800.00	32.40	800.00	
01-2101-4302	Recruit Hiring/Retention	5,000.00	1,701.18	2,000.00	
01-2101-4305	Repairs & Maint - Building	20,000.00	12,542.48	20,000.00	
01-2101-4310	Repairs & Maint - Equipment	32,000.00	13,046.23	25,000.00	
01-2101-4350	Salaries and Wages	291,270.00	234,663.23	296,225.00	
01-2101-4355	Salaries Benefits	40,780.00	42,362.58	52,500.00	
01-2101-4405	Seminars and Training	18,000.00	9,642.66	12,000.00	
01-2101-4410	Security Monitoring	500.00	253.90	500.00	
01-2101-4415	Service Agreements	2,000.00	295.50	2,000.00	
01-2101-4430	Supplies and Services	19,000.00	10,062.15	15,000.00	
01-2101-4450	Telephone	3,200.00	2,712.52	3,200.00	
01-2101-4452	Tools/Misc Equipment	5,000.00	3,017.33	5,000.00	
01-2101-4460	Uniforms	12,000.00	3,562.44	9,000.00	
01-2101-4463	Utilities	1,600.00	1,746.11	2,350.00	
01-2101-4465	Vehicle Gas & Oil	10,500.00	7,893.69	10,500.00	
01-2101-4520	Transfer to Equipment Reserve	210,000.00	210,000.00	235,000.00	
01-2101-4540	Transfer to Reserves	12,500.00	12,500.00	15,000.00	
01-2101-4550	Transfer to Unfunded Capital	0.00	0.00		
01-2101-4590	Loss on Disposal of Tangible C	0.00	0.00		
01-2101-4595	Amortization Expense	0.00	0.00		

**General Ledger**  
**Revenue and Expense Working Current Budget Report**  
 Up To Period 1 Accounts: 01-2???-???? by Department

Account	Description	2019 Total Budget	2019 Actual	Proposed Budget	Final Budget
<b>Total Expense</b>		1,158,806.00	935,224.81	1,217,571.00	
<b>Total 2101 Fire Protection</b>		1,039,806.00	848,230.78	416,071.00	
<b>2120 Capital Expenditures Fire Protection</b>					
<b>Expense</b>					
01-2120-6003	Capital - Bunker Gear	6,000.00	12,554.91		
01-2120-6016	Capital - Portable Radios	5,000.00	0.00		
01-2120-6028	Capital - Fire Truck Tanker	0.00	0.00		
01-2120-6029	Capital - Pagers	5,000.00	2,460.05		
01-2120-6030	Capital - Edispatch Program	0.00	0.00		
01-2120-6032	Capital - Mobile Data Unit	0.00	0.00		
01-2120-6033	Capital - Central Dispatching	0.00	0.00		
01-2120-6034	Capital - Compressor	0.00	0.00		
01-2120-6035	Capital - Fire Master Plan	48,000.00	34,586.16		
01-2120-9999	Capital	0.00	0.00	750,000.00	
<b>Total Expense</b>		64,000.00	49,601.12	750,000.00	
<b>Total 2120 Capital Expenditures Fire Protection</b>		64,000.00	49,601.12	750,000.00	
<b>2301 Building Department</b>					
<b>Revenue</b>					
01-2301-3125	Miscellaneous Revenue	-4,000.00	-5,026.64	-4,000.00	
01-2301-3210	Building Permits	-461,467.00	-576,453.07	-533,852.00	
01-2301-3215	Septic System Compliance	-1,000.00	-565.00	-1,000.00	
01-2301-3220	Septic System Application	-17,298.00	-12,178.00	-17,293.00	
01-2301-3900	Transfer from Reserves	0.00	0.00		
01-2301-3990	Gain on Disposal of Tangible C	0.00	0.00		
<b>Total Revenue</b>		-483,765.00	-594,222.71	-556,145.00	
<b>Expense</b>					
01-2301-4005	Advertising	1,000.00	1,018.93	1,000.00	
01-2301-4035	Communications	1,000.00	442.79	1,000.00	
01-2301-4040	Computer Support	500.00	0.00	500.00	
01-2301-4090	Fees - Legal	2,000.00	87.00	2,000.00	
01-2301-4095	Fees - Planning	2,000.00	1,180.42	500.00	
01-2301-4110	Fleet	4,000.00	3,278.57	4,000.00	
01-2301-4165	Insurance	9,542.00	9,542.00	10,500.00	
01-2301-4170	Insurance Claims	0.00	0.00		
01-2301-4175	Lease Payments	0.00	0.00		
01-2301-4220	Memberships and Dues	2,050.00	1,623.42	2,000.00	
01-2301-4235	Mileage	1,000.00	293.71	1,000.00	
01-2301-4245	Contracted Services	0.00	0.00	35,000.00	
01-2301-4350	Salaries and Wages	244,600.00	201,507.51	248,760.00	
01-2301-4355	Salaries Benefits	69,600.00	60,797.13	74,628.00	
01-2301-4405	Seminars and Training	8,000.00	2,030.23	8,000.00	
01-2301-4430	Supplies and Services	8,000.00	18,492.06	8,000.00	
01-2301-4450	Telephone	200.00	122.51	200.00	
01-2301-4540	Transfers to Reserves	59,616.00	59,616.00	88,400.00	

## General Ledger

### Revenue and Expense Working Current Budget Report

Up To Period 1 Accounts: 01-2???-???? by Department

Account	Description	2019 Total Budget	2019 Actual	Proposed Budget	Final Budget
01-2301-4590	Loss on Disposal of Tangible C	0.00	0.00		
01-2301-4595	Amortization Expense	0.00	0.00		
01-2301-4599	Indirect Cost Transfer	70,657.00	0.00	70,657.00	
<b>Total Expense</b>		<b>483,765.00</b>	<b>360,032.28</b>	<b>556,145.00</b>	
<b>Total 2301 Building Department</b>		<b>0.00</b>	<b>-234,190.43</b>		
<b>2320 Capital Expenditures - Building Department</b>					
<b>Expense</b>					
01-2320-6005	Capital - Vehicle Purchase	0.00	0.00		
01-2320-6006	Capital - DAAP User Fee Revie	0.00	0.00		
01-2320-9999	Capital	0.00	0.00		
<b>Total Expense</b>		<b>0.00</b>	<b>0.00</b>		
<b>Total 2320 Capital Expenditures - Building Department</b>		<b>0.00</b>	<b>0.00</b>		
<b>2401 By-law Enforcement/Property Standards</b>					
<b>Revenue</b>					
01-2401-3125	Miscellaneous Revenue	-2,500.00	-4,765.00	-2,500.00	
<b>Total Revenue</b>		<b>-2,500.00</b>	<b>-4,765.00</b>	<b>-2,500.00</b>	
<b>Expense</b>					
01-2401-4035	Communications	650.00	233.22	650.00	
01-2401-4090	Fees - Legal	3,000.00	2,684.43	3,000.00	
01-2401-4220	Memberships and Dues	250.00	76.00	250.00	
01-2401-4235	Mileage	2,500.00	2,551.07	2,500.00	
01-2401-4350	Salaries and Wages	29,600.00	30,550.91	34,000.00	
01-2401-4355	Salaries Benefits	4,736.00	3,457.92	5,400.00	
01-2401-4405	Seminars and Training	1,750.00	1,457.16	1,750.00	
01-2401-4430	Supplies and Services	2,200.00	5,038.68	2,200.00	
01-2401-4450	Telephone	35.00	43.20	35.00	
<b>Total Expense</b>		<b>44,721.00</b>	<b>46,092.59</b>	<b>49,785.00</b>	
<b>Total 2401 By-law Enforcement/Property Standards</b>		<b>42,221.00</b>	<b>41,327.59</b>	<b>47,285.00</b>	
<b>2501 Canine Control</b>					
<b>Revenue</b>					
01-2501-3125	Miscellaneous Revenue	-1,000.00	-1,080.00	-1,000.00	
01-2501-3180	Dog Licences	-23,000.00	-21,175.00	-23,000.00	
<b>Total Revenue</b>		<b>-24,000.00</b>	<b>-22,255.00</b>	<b>-24,000.00</b>	
<b>Expense</b>					
01-2501-4245	Contracted Services	59,336.00	53,818.33	83,375.00	
01-2501-4350	Salaries and Wages	0.00	0.00		
01-2501-4430	Supplies & Services	4,500.00	4,822.80	4,000.00	

**General Ledger**  
**Revenue and Expense Working Current Budget Report**  
 Up To Period 1 Accounts: 01-2???-???? by Department

Account	Description	2019 Total Budget	2019 Actual	Proposed Budget	Final Budget
<b>Total Expense</b>		63,836.00	58,641.13	87,375.00	
<b>Total 2501 Canine Control</b>		39,836.00	36,386.13	63,375.00	
<b>2601 Livestock</b>					
<b>Revenue</b>					
01-2601-3185	Livestock Claims	-1,325.00	0.00	-1,500.00	
<b>Total Revenue</b>		-1,325.00	0.00	-1,500.00	
<b>Expense</b>					
01-2601-4090	Fees - Legal	0.00	0.00		
01-2601-4205	Livestock Claims	1,260.00	0.00	1,260.00	
01-2601-4350	Salaries and Wages	150.00	0.00	150.00	
01-2601-4430	Supplies and Services	110.00	0.00	110.00	
<b>Total Expense</b>		1,520.00	0.00	1,520.00	
<b>Total 2601 Livestock</b>		195.00	0.00	20.00	
<b>2801 GRCA</b>					
<b>Expense</b>					
01-2801-4180	Levies	163,892.00	163,892.00	167,139.00	
<b>Total Expense</b>		163,892.00	163,892.00	167,139.00	
<b>Total 2801 GRCA</b>		163,892.00	163,892.00	167,139.00	
<b>2901 Emergency Measures Program</b>					
<b>Expense</b>					
01-2901-4035	Communications	0.00	0.00		
01-2901-4235	Mileage	0.00	0.00		
01-2901-4430	Supplies and Services	500.00	0.00	500.00	
01-2901-4540	Transfers to Reserves	2,500.00	2,500.00	2,500.00	
<b>Total Expense</b>		3,000.00	2,500.00	3,000.00	
<b>Total 2901 Emergency Measures Program</b>		3,000.00	2,500.00	3,000.00	

**General Ledger**  
**Revenue and Expense Working Current Budget Report**  
 Up To Period 1 Accounts: 01-2???-???? by Department

Account	Description	2019 Total Budget	2019 Actual	Proposed Budget	Final Budget
01-2101	Fire Protection	1,039,806.00	848,230.78	416,071.00	
01-2120	Capital Expenditures Fire Protection	64,000.00	49,601.12	750,000.00	
01-2301	Building Department	0.00	-234,190.43		
01-2320	Capital Expenditures - Building Department	0.00	0.00		
01-2401	By-law Enforcement/Property Standards	42,221.00	41,327.59	47,285.00	
01-2501	Canine Control	39,836.00	36,386.13	63,375.00	
01-2601	Livestock	195.00	0.00	20.00	
01-2801	GRCA	163,892.00	163,892.00	167,139.00	
01-2901	Emergency Measures Program	3,000.00	2,500.00	3,000.00	
Total Revenues:		-630,590.00	-708,236.74	-1,385,645.00	
Total Expenses:		1,983,540.00	1,615,983.93	2,832,535.00	
Report Net:		1,352,950.00	907,747.19	1,446,890.00	







**TOWNSHIP OF GUELPH/ERAMOSIA  
CAPITAL PROJECT DETAIL SHEET  
2020 Budget**

PROJECT DETAIL					
Department:	Fire Services				
Project Name:	Pumper Truck				
Asset Name					
Project Department Priority:					
Project Description:	Purchase new pumper truck to replace Pumper 21.				
Project Justification:	The new pumper truck will replace pumper 21, which was purchased in 1999. P21 is requiring repairs with increasing frequency due to its age and replacement is necessary to ensure the safety of our firefighters and residents and to perform our firefighting duties with maximum efficiency.				
CAPITAL PROJECT COSTING AND FUNDING					
Costs	2020	2021	2022	2023	2024
Capital Purchases	\$ 750,000.00				
Sub-Contracting					
Consulting Fees					
Engineering Fees					
Geo Technical Fees					
Legal Fees					
Contingency					
<b>Total</b>	<b>\$ 750,000.00</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
Funding					
Transfer From Reserves	\$ 730,000.00				
Taxation					
Other (Proceeds from sale of P21)	\$ 20,000.00				
<b>Total</b>	<b>\$ 750,000.00</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
NET OPERATING COSTS					
Estimated Completion Date:	Dec-20				
New Operating Costs Per Year:					
Amount:					
Jim Petrik Submitted By			John Osborne Fire Chief		
	31-Oct-19				
Date Prepared			Reviewed by Director of Finance		

### Department: Public Works Department

#### Corporate Responsibilities

- Ensures that the Township's municipal infrastructure such as roads, bridges, sidewalks, water and wastewater systems and storm water conveyance and treatment facilities are maintained and designed for the appropriate service and protection of the public; meet the Township's standards and good engineering practices.
- Project management of major infrastructure projects.
- Coordinate special engineering studies required to determine servicing requirements such as sewage flow monitoring, potable water storage and conveyance, road needs studies, biennial structures inspection, environmental assessments and storm water management monitoring programs.

### Department: Transportation - Roads

#### CORE SERVICES:

- Tasks include but are not limited to: road surface maintenance, storm sewer/catch basin maintenance/repair, road closures, line painting, street sweeping, ditching, and roadside maintenance (grass cutting and brushing), snow removal, tree maintenance on Township property, noxious weed control, collection of illegal dumping, entrance permits and inspections, roads facility maintenance, curb cutting and traffic signs maintenance/repair.
- Responsible for the routine, preventative maintenance and safety inspections of Township owned vehicles and related equipment as well as monitoring fuel consumption and recommending vehicle replacements.
- Responsible for weekly/monthly road patrols for regulatory compliance and maintenance records.
- Respond to resident requests and emergency situations.
- Prepare and administer the engineering component of the Development Charge By-law.
- Coordinate or undertake approvals for temporary road closures for special events and construction. Review traffic warrants and parking issues on existing streets.

#### BUDGET HIGHLIGHTS:

**OPERATING BUDGET:** The roads administration operating budget includes minor increases in spending over 2019 budget amounts for bridge & culvert maintenance, line painting, shouldering and tree planting. Increases to wages and benefits reflect inflation/cost of living increases. Maintenance gravel costs have decreased slightly resulting from proposed gravel conversion projects and fleet costs have been reduced slightly to reflect some newer fleet components and increased in-house repairs and maintenance.



**CAPITAL PROJECTS:** The 2020 Public Works Department capital budget includes projects totalling \$2,153,000.

Road projects include the following:

- Road reconstruction: Completion (top course asphalt) of the 2019 Bedford Road Reconstruction.
- Resurfacing projects: Guelph Street between Alma and Mary Streets; Church Street between Alma and Guelph Streets; and Eighth Line Nichol
- Gravel Conversion Projects: hot mix asphalt of Seventh Line between Highway 7 and County Road 50 and multi-year Woolwich Township initiated boundary road surface treatment project on the Woolwich/Guelph Townline.
- Fleet related: Single axle plow truck replacement, hot mix transporter replacement, pick-up replacement and a new growth related fleet vehicle.

Township of Guelph/Eramosa  
2020 Budget Change Summary

Transportation Services	2019	2020	Year over Year Change
<b>Revenue</b>			
User Fees	\$ -	\$ -	\$ -
Taxation - Other	\$ 75,580.00	\$ 82,550.00	\$ 6,970.00
Penalty & Interest	\$ -	\$ -	\$ -
Other (Misc)	\$ 90,000.00	\$ 390,000.00	\$ 300,000.00
Grants	\$ 1,630,886.00	\$ 389,942.00	\$ (1,240,944.00)
Long Term Debt Financing	\$ -	\$ -	\$ -
Transfer From Reserves	\$ 2,842,862.00	\$ 2,053,965.00	\$ (788,897.00)
Transfer From Development Charges	\$ -	\$ 35,000.00	\$ 35,000.00
<b>Total Revenue</b>	<b>\$ 4,639,328.00</b>	<b>\$ 2,951,457.00</b>	<b>\$ (1,687,871.00)</b>
<b>Expenditures</b>			
Operating Costs	\$ 1,336,713.00	\$ 1,339,370.00	\$ 2,657.00
Debt Charges (Principal and Interest)	\$ 331,882.00	\$ 323,389.00	\$ (8,493.00)
Salaries and Benefits	\$ 1,292,000.00	\$ 1,326,000.00	\$ 34,000.00
Transfers To Reserves	\$ 1,426,466.00	\$ 1,036,942.00	\$ (389,524.00)
<b>Total Expenditures</b>	<b>\$ 4,387,061.00</b>	<b>\$ 4,025,701.00</b>	<b>\$ (361,360.00)</b>
<b>Capital Expenditures</b>	<b>\$ 3,392,000.00</b>	<b>\$ 2,153,500.00</b>	<b>\$ (1,238,500.00)</b>
<b>Total Operating and Capital Expenditures</b>	<b>\$ 7,779,061.00</b>	<b>\$ 6,179,201.00</b>	<b>\$ (1,599,860.00)</b>
<b>Total Revenue Less Expenditure</b>	<b>\$ 3,139,733.00</b>	<b>\$ 3,227,744.00</b>	<b>\$ 88,011.00</b>

## General Ledger

### Revenue and Expense Working Current Budget Report

Up To Period 1 Accounts: 01-3???-???? by Department

Account	Description	2019 Total Budget	2019 Actual	Proposed Budget	Final Budget
<b>Fund: 01 General</b>					
<b>3101 Roads Administration</b>					
<b>Revenue</b>					
01-3101-3125	Miscellaneous Revenue	-90,000.00	-125,581.15	-390,000.00	_____
01-3101-3130	Financing	0.00	0.00		_____
01-3101-3150	Grants	-1,630,886.00	-1,242,044.68	-389,942.00	_____
01-3101-3225	Tax Revenue - Infrastructure R	-154,000.00	-153,997.59		_____
01-3101-3900	Transfer from Reserves	-2,842,862.00	-3,022,562.09	-2,053,965.00	_____
01-3101-3920	Transfer from Development Ch	0.00	0.00	-35,000.00	_____
01-3101-3990	Gain on Disposal of Tangible C	0.00	0.00		_____
<b>Total Revenue</b>		<b>-4,717,748.00</b>	<b>-4,544,185.51</b>	<b>-2,868,907.00</b>	
<b>Expense</b>					
01-3101-4005	Advertising	3,000.00	1,533.31	3,000.00	_____
01-3101-4015	Bridges & Culverts	35,000.00	36,198.45	37,000.00	_____
01-3101-4025	Catch Basins	12,000.00	7,061.18	12,000.00	_____
01-3101-4035	Communications	8,000.00	3,781.95	7,000.00	_____
01-3101-4040	Computer Support	1,000.00	759.81	1,000.00	_____
01-3101-4045	Debenture Payment	309,882.00	308,820.77	304,189.00	_____
01-3101-4050	Debris Pick Up	800.00	244.00	500.00	_____
01-3101-4055	Ditching	20,000.00	21,252.24	20,000.00	_____
01-3101-4065	Dust Control	55,000.00	45,001.36	55,000.00	_____
01-3101-4070	Equipment Rental	5,000.00	139.26	5,000.00	_____
01-3101-4080	Fees - Engineering	20,000.00	24,597.53	20,000.00	_____
01-3101-4090	Fees - Legal	3,000.00	1,540.29	3,000.00	_____
01-3101-4095	Fees - Planning	500.00	0.00	500.00	_____
01-3101-4110	Fleet	165,000.00	130,610.48	155,000.00	_____
01-3101-4125	Garbage Disposals	3,000.00	2,330.33	3,000.00	_____
01-3101-4135	Grass Mowing	9,000.00	3,745.63	9,000.00	_____
01-3101-4150	Heating	10,000.00	5,235.20	10,000.00	_____
01-3101-4160	Hydro	10,000.00	6,562.58	10,000.00	_____
01-3101-4165	Insurance	108,193.00	108,193.00	119,000.00	_____
01-3101-4170	Insurance Claims	7,500.00	0.00	7,500.00	_____
01-3101-4175	Lease Payments	52,000.00	46,528.55	67,300.00	_____
01-3101-4200	Licenses	0.00	0.00		_____
01-3101-4205	Line Painting	22,000.00	24,909.77	26,000.00	_____
01-3101-4215	Maintenance Gravel	105,000.00	101,707.03	75,000.00	_____
01-3101-4220	Memberships and Dues	3,000.00	3,069.84	3,200.00	_____
01-3101-4235	Mileage	500.00	130.50	500.00	_____
01-3101-4245	Contracted Services	0.00	0.00		_____
01-3101-4260	Patching Hardtop	75,000.00	21,325.03	75,000.00	_____
01-3101-4265	Patching Loosetop	10,000.00	5,515.31	10,000.00	_____
01-3101-4270	Plant Materials/Tree Planting	12,000.00	8,999.37	18,000.00	_____
01-3101-4280	Plowing Equipment	7,000.00	138.75	7,000.00	_____
01-3101-4285	Postage & Shipping	200.00	74.69	200.00	_____
01-3101-4305	Repairs & Maintenance - Buildi	10,000.00	2,694.92	5,000.00	_____
01-3101-4310	Repairs & Maintenance - Equip	75,000.00	61,693.64	75,000.00	_____
01-3101-4320	Safety	45,000.00	14,040.86	45,000.00	_____
01-3101-4350	Salaries and Wages	986,000.00	845,145.84	999,000.00	_____

# General Ledger

## Revenue and Expense Working Current Budget Report

Up To Period 1 Accounts: 01-3???-???? by Department

Account	Description	2019 Total Budget	2019 Actual	Proposed Budget	Final Budget
01-3101-4355	Salaries Benefits	306,000.00	271,788.47	327,000.00	
01-3101-4400	Sand and Salt	215,000.00	148,060.48	215,000.00	
01-3101-4405	Seminars and Training	20,000.00	8,717.97	18,000.00	
01-3101-4410	Security Monitoring	1,000.00	406.40	800.00	
01-3101-4415	Service Agreements	22,000.00	17,268.17	22,000.00	
01-3101-4420	Shouldering	40,000.00	52,080.45	50,000.00	
01-3101-4425	Sidewalk Maintenance	20,000.00	12,848.26	15,000.00	
01-3101-4430	Supplies and Services	22,000.00	19,370.91	22,000.00	
01-3101-4435	Sweeping	20,000.00	17,613.86	20,000.00	
01-3101-4450	Telephone	0.00	21.29		
01-3101-4455	Tree Cutting	20,000.00	12,251.04	20,000.00	
01-3101-4460	Uniforms	10,000.00	6,086.06	10,000.00	
01-3101-4480	Weed Control	18,000.00	14,001.54	18,000.00	
01-3101-4485	Weekly Water Sampling	520.00	0.00	520.00	
01-3101-4500	Transfer to Bridge Reserve	100,000.00	100,000.00	102,000.00	
01-3101-4540	Transfers to Reserves	1,462,392.00	1,771,471.39	914,942.00	
01-3101-4590	Loss on Disposal of Tangible C	0.00	0.00		
01-3101-4595	Amortization Expense	0.00	0.00		
01-3101-4599	Indirect Cost Transfer	0.00	0.00		
<b>Total Expense</b>		<b>4,465,487.00</b>	<b>4,295,567.76</b>	<b>3,943,151.00</b>	

**Total 3101 Roads Administration** -252,261.00 -248,617.75 1,074,244.00

### 3120 Ice Storm

#### Expense

01-3120-4430	Supplies and Services	0.00	0.00		
01-3120-4598	Ice Storm Equipment Cost Alloc	0.00	0.00		
<b>Total Expense</b>		<b>0.00</b>	<b>0.00</b>		

**Total 3120 Ice Storm** 0.00 0.00

### 3200 Capital Expenditures - Transportation Service

#### Expense

01-3200-7020	Capital - Roads Needs Study	0.00	0.00		
01-3200-7025	Capital - Tandem Dump/Sander	0.00	0.00		
01-3200-7096	Capital - RS1060 Twp Rd 3 Upgr	0.00	0.00		
01-3200-7103	Capital - Bruceedale Covered Str	0.00	0.00		
01-3200-7110	Capital - RS530 Hillside Drive	0.00	0.00		
01-3200-7111	Capital - RS1040 Guelph Rd 1	0.00	0.00		
01-3200-7112	Capital - RS1050 Guelph Rd 1	0.00	0.00		
01-3200-7122	Capital - Street Light Upgrades	0.00	0.00		
01-3200-7131	Capital - Stormwater Mgmt Fac	0.00	0.00		
01-3200-7132	Capital - Hwy 7/MacLennan/Du	0.00	0.00		
01-3200-7133	Capital - Cty Rd 27 IPS	0.00	0.00		
01-3200-7134	Capital - Guelph Rd 3 Bridge B	520,000.00	408,479.62		
01-3200-7136	Capital - Rockmosa Drive (RS3	0.00	0.00		
01-3200-7137	Capital - Seventh Line (RS1570	0.00	0.00		
01-3200-7138	Capital - York Street (RS0600)	0.00	0.00		
01-3200-7139	Capital - Sideroad 20 E (RS229	0.00	0.00		
01-3200-7140	Capital - Sixth Line E (RS1140)	0.00	0.00		
01-3200-7141	Capital - Sixth Line E (RS1150)	0.00	0.00		
01-3200-7142	Capital - Guelph Rd 1 (RS1050	0.00	0.00		

## General Ledger

### Revenue and Expense Working Current Budget Report

Up To Period 1 Accounts: 01-3???-???? by Department

Account	Description	2019 Total Budget	2019 Actual	Proposed Budget	Final Budget
01-3200-7143	Capital - Bedford Road Recons	930,000.00	890,397.51		
01-3200-7144	Capital - Third Line Resurfacing	0.00	0.00		
01-3200-7145	Capital - Guelph Street (RS346	45,000.00	0.00		
01-3200-7146	Capital - Church Street (RS339	44,000.00	0.00		
01-3200-7147	Capital - Sidewalk Replacemen	0.00	0.00		
01-3200-7148	Capital - Crowsfoot Road Resu	0.00	0.00		
01-3200-8051	Capital - David Masson Park W	0.00	0.00		
01-3200-8052	Capital - Sixth and Seventh Lin	1,300,000.00	1,088,127.61		
01-3200-8053	Capital - Harris Street Sidewalk	150,000.00	0.00		
01-3200-8054	Capital - Tandem Dump/Sande	270,000.00	145,684.70		
01-3200-8055	Capital - Public Works Fleet Ve	48,000.00	42,322.53		
01-3200-8056	Capital - Main Stree North PXO	30,000.00	31,373.63		
01-3200-8057	Capital - Speedvale Rail Crossi	30,000.00	61,177.76		
01-3200-8058	Capital - Radar Signs	25,000.00	0.00		
01-3200-9999	Capital	0.00	0.00	2,153,500.00	
<b>Total Expense</b>		<b>3,392,000.00</b>	<b>2,667,563.36</b>	<b>2,153,500.00</b>	
<b>Total 3200 Capital Expenditures - Transportation Services</b>		<b>3,392,000.00</b>	<b>2,667,563.36</b>	<b>2,153,500.00</b>	
<b>3609 Rockwood</b>					
<b>Revenue</b>					
01-3609-3020	Tax Rev - Street Lights	-55,080.00	-55,082.84	-62,050.00	
01-3609-3900	Transfer from Reserves	0.00	0.00		
<b>Total Revenue</b>		<b>-55,080.00</b>	<b>-55,082.84</b>	<b>-62,050.00</b>	
<b>Expense</b>					
01-3609-4045	Debenture Payments	19,500.00	19,165.86	19,200.00	
01-3609-4160	Hydro	22,000.00	21,056.05	28,850.00	
01-3609-4310	Repairs & Maint - Equipment	5,000.00	3,550.26	5,000.00	
01-3609-4510	Transfer to Capital Reserve	8,580.00	8,580.00	9,000.00	
<b>Total Expense</b>		<b>55,080.00</b>	<b>52,352.17</b>	<b>62,050.00</b>	
<b>Total 3609 Rockwood</b>		<b>0.00</b>	<b>-2,730.67</b>		
<b>3620 Hydro One Service Areas</b>					
<b>Revenue</b>					
01-3620-3020	Tax Rev - Street Lights	-20,500.00	-20,500.53	-20,500.00	
01-3620-3900	Transfer From Reserves	0.00	0.00		
<b>Total Revenue</b>		<b>-20,500.00</b>	<b>-20,500.53</b>	<b>-20,500.00</b>	
<b>Expense</b>					
01-3620-4160	Hydro	10,000.00	6,168.42	8,500.00	
01-3620-4310	Repairs & Maint - Equipment	1,000.00	122.11	1,000.00	
01-3620-4510	Transfer to Capital Reserve	9,500.00	9,500.00	11,000.00	
<b>Total Expense</b>		<b>20,500.00</b>	<b>15,790.53</b>	<b>20,500.00</b>	
<b>Total 3620 Hydro One Service Areas</b>		<b>0.00</b>	<b>-4,710.00</b>		

**General Ledger**  
**Revenue and Expense Working Current Budget Report**  
 Up To Period 1 Accounts: 01-3???-???? by Department

Account	Description	2019 Total Budget	2019 Actual	Proposed Budget	Final Budget
01-3101	Roads Administration	-252,261.00	-248,617.75	1,074,244.00	
01-3120	Ice Storm	0.00	0.00		
01-3200	Capital Expenditures - Transportation Services	3,392,000.00	2,667,563.36	2,153,500.00	
01-3609	Rockwood	0.00	-2,730.67		
01-3620	Hydro One Service Areas	0.00	-4,710.00		
Total Revenues:		-4,793,328.00	-4,619,768.88	-2,951,457.00	
Total Expenses:		7,933,067.00	7,031,273.82	6,179,201.00	
Report Net:		3,139,739.00	2,411,504.94	3,227,744.00	



Township of Guelph/Eramosa - Public Works 2020 Capital Expenditures		SOURCE OF FINANCING						
DESCRIPTION OF EXPENDITURE	TOTAL COST	GRANTS	OTHER	RESERVES	DEVELOPMENT CHARGES	GAS TAX REBATE	SHARED COST BOUNDARY ROAD	
Capital - Bedford Road Reconstruction 01-3200-7143	\$ 170,000.00					\$ 170,000.00		
Capital - Guelph Street (RS3460) From Pasmore Street to Mary Street 01-3200-7145	\$ 62,500.00	\$ 19,200.00		\$ 43,300.00	Road Capital			
Capital - Church Street (RS3391) From Alma Street to Guelph Street 01-3200-7146	\$ 73,000.00	\$ 73,000.00						
Capital - Seventh Line Surfacing From Hwy 7 North to County Rd 50 01-3200-8059	\$ 825,000.00			\$ 225,000.00	Infrastructure levy	\$ 600,000.00		
Capital - Eighth Line Re-surfacing From County Rd 7 to Hwy 6 01-3200-8065	\$ 600,000.00			\$ 300,000.00	Infrastructure levy		\$ 300,000.00	
Capital - Guelph Woolwich Townline Surface Treatment - Boundary Road, Woolwich Project 01-3200-8060	\$ 35,000.00			\$ 35,000.00				
Capital - Single Axle Dump/Sander/Plow Replacement 01-3200-8061	\$ 250,000.00			\$ 250,000.00	Equipment Reserve			
Capital - Hot Mix Transporter Replacement 01-3200-8062	\$ 55,000.00			\$ 55,000.00	Equipment Reserve			
Capital - Public Works Fleet Vehicle Replacement 01-3200-8063	\$ 48,000.00			\$ 48,000.00	Equipment Reserve			
Capital - Public Works Fleet Vehicle 01-3200-8064	\$ 35,000.00				\$ 35,000.00			
<b>Total</b>	<b>\$ 2,153,500.00</b>	<b>\$ 92,200.00</b>	<b>\$ -</b>	<b>\$ 956,300.00</b>	<b>\$ 35,000.00</b>	<b>\$ 770,000.00</b>	<b>\$ 300,000.00</b>	

OCIF Funding

Funding:

Equipment Reserves	\$ 353,000.00	Single Axle & Hot Box	01-0000-2781	Equipment	\$ 353,000.00
Capital Reserves - Resurfacing	\$ 78,300.00	Guelph	01-0000-2782	Resurfacing	\$ 78,300.00
Infrastructure Renewal	\$ 525,000.00	8th Line	01-0000-2800	Gas Tax	\$ 770,000.00
Bridge Reserves	\$ -		01-0000-2864	OCIF Grant	\$ 92,200.00
Gas Tax Reserve	\$ 770,000.00	Part of 7th	01-0000-2838	Infrastructure Renewal	\$ 525,000.00
OCIF Grant	\$ 92,200.00	Church	01-0000-2783	Bridge Reserve	\$ -
Development Charges	\$ 35,000.00				\$ 1,818,500.00
Shared Costs - Boundary Road	\$ 300,000.00			Dev. Chg.	\$ 35,000.00
				Shared Service Agreement	\$ 300,000.00
<b>Total</b>	<b>\$ 2,153,500.00</b>			<b>Total</b>	<b>\$ 2,153,500.00</b>

**TOWNSHIP OF GUELPH/ERAMOSIA  
CAPITAL PROJECT DETAIL SHEET  
2020 Budget**

PROJECT DETAIL					
Department:	Public Works - Roads & Water				
Project Name:	Bedford Road Reconstruction and Watermain				
Asset Name:	Bedford Road	Asset ID: RS 0400&0410			
Project Category:	Roads & Water	G.L. Acct: 01-3200-7143			
Project Department Priority:					
Project Description:	Reconstruction of Bedford Road from Highway 6 to termination. Drainage improvements, miscellaneous storm sewer, curbs and watermain looping.				
Project Justification:	Bedford Road was primarily a rural cross section road in an urban area. Asphalt and drainage were in poor condition. Watermain extension included for looping and redundancy. Construction approved and started in 2019. Carry over of top asphalt and restoration to 2020.				
CAPITAL PROJECT COSTING AND FUNDING					
Costs	2019	2020	2021	2022	Total
Capital Purchases	\$ 990,000.00	\$ 110,000.00			\$ 1,100,000.00
Sub-Contracting/Equipment Rental					
Engineering/Survey Fees	\$ 100,000.00	\$ 40,000.00			\$ 140,000.00
Geo Technical Fees					
Legal Fees					
Contingency	\$ 20,000.00	\$ 20,000.00			\$ 40,000.00
<b>Total</b>	<b>\$ 1,110,000.00</b>	<b>\$ 170,000.00</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 1,280,000.00</b>
Funding					
Transfer from Reserve (Roads)	\$ 128,500.00				\$ 128,500.00
Transfer from Reserve (Water)	\$ 330,000.00				\$ 330,000.00
Gas Tax	\$ 313,500.00	\$ 170,000.00			\$ 483,500.00
OCIF	\$ 338,000.00				\$ 338,000.00
Financing					
Development Charges					
User Fees					
Other					
<b>Total</b>	<b>\$ 1,110,000.00</b>	<b>\$ 170,000.00</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 1,280,000.00</b>
NET OPERATING COSTS					
Estimated Completion Date:	2020				
New Operating Costs Per Year:					
Amount:					
Harry Niemi Submitted By	Harry Niemi Department Head				
Oct. 2018, updated Nov. 2020 Date Prepared	Reviewed by Director of Finance				



**TOWNSHIP OF GUELPH/ERAMOSIA  
CAPITAL PROJECT DETAIL SHEET  
2020 Budget**

PROJECT DETAIL					
Department:	Public Works - Roads				
Project Name:	Guelph Street - Resurfacing				
Asset Name:	Guelph Street from Pasmore Street to Mary Street	Asset ID: RS 3460			
Project Category:	Roads	G.L. Acct: 01-3200-7145			
Project Department Priority:					
Project Description:	Pulverize and resurface Guelph Street.				
Project Justification:	Guelph Street is identified as a re-habilitate now project in the 2013 Roads Needs Study. It is an internal connection street within central Rockwood. Efficiency in cost coupling Guelph Street with Church Street.				
CAPITAL PROJECT COSTING AND FUNDING					
Costs	2020	2021	2022	2023	2024
Capital Purchases	\$ 55,000.00				
Sub-Contracting/Equipment Rental					
Engineering/Survey Fees	\$ 2,500.00				
Geo Technical Fees					
Legal Fees					
Contingency	\$ 5,000.00				
<b>Total</b>	<b>\$ 62,500.00</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
Funding					
Transfer from Reserve	\$ 43,300.00				
Taxation					
Gas Tax					
OCIF	\$ 19,200.00				
Financing					
Development Charges					
User Fees					
Other					
<b>Total</b>	<b>\$ 62,500.00</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
NET OPERATING COSTS					
Estimated Completion Date:	2020				
New Operating Costs Per Year:					
Amount:					
Harry Niemi Submitted By	Harry Niemi Department Head				
Nov. 2019 Date Prepared	Reviewed by Director of Finance				

**TOWNSHIP OF GUELPH/ERAMOSA  
CAPITAL PROJECT DETAIL SHEET  
2020 Budget**

PROJECT DETAIL	
Department:	Public Works - Roads
Project Name:	Church Street - Resurfacing
Asset Name:	Church Street from Alma Street to Guelph Street
Project Category:	Roads
Project Department Priority:	
Project Description:	Pulverize and resurface Church Street.
Project Justification:	Church Street is identified as a re-habilitation project in the 2013 Roads Needs Study. It is an internal connection street within central Rockwood. Efficiency in cost coupling with Guelph Street for 2020 resurfacing.

CAPITAL PROJECT COSTING AND FUNDING					
Costs	2020	2021	2022	2023	2024
Capital Purchases	\$ 65,500.00				
Sub-Contracting/Equipment Rental					
Engineering/Survey Fees	\$ 2,500.00				
Geo Technical Fees					
Legal Fees					
Contingency	\$ 5,000.00				
<b>Total</b>	<b>\$ 73,000.00</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
<b>Funding</b>					
Transfer from Reserve					
A/C #					
Taxation					
Gas Tax					
OCIF	\$ 73,000.00				
Financing					
Development Charges					
User Fees					
Other					
<b>Total</b>	<b>\$ 73,000.00</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

**NET OPERATING COSTS**

Estimated Completion Date: 2020

New Operating Costs Per Year:

Amount:

Harry Niemi	Harry Niemi
Submitted By	Department Head
Nov. 2019	
Date Prepared	Reviewed by Director of Finance



**TOWNSHIP OF GUELPH/ERAMOSIA  
CAPITAL PROJECT DETAIL SHEET  
2020 Budget**

PROJECT DETAIL					
Department:	Public Works - Roads				
Project Name:	Seventh Line Asphalt Surfacing				
Asset Name:	Seventh Line	Asset ID's: RS-1550 & RS-1550			
Project Category:	Roads	G.L. Acct: 01-3200-8059			
Project Department Priority:					
Project Description:	Gravel conversion of Seventh Line from Highway 7 North to County Road 50 to hot mix asphalt.				
Project Justification:	Seventh Line from Highway 7 to County Road 50 is an existing gravel surface road. Seventh Line is a growing industrial area of the Township and has seen growth in the AADT to a point where gravel conversion to hard surface is warranted.				
CAPITAL PROJECT COSTING AND FUNDING					
Costs	2020	2021	2022	2023	2024
Capital Purchases	\$ 725,000.00				
Sub-Contracting/Equipment Rental					
Engineering/Survey Fees	\$ 70,000.00				
Geo Technical Fees					
Legal Fees					
Contingency	\$ 30,000.00				
<b>Total</b>	<b>\$ 825,000.00</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
Funding					
Transfer from Reserve					
A/C #	\$ 225,000.00				
Taxation					
Gas Tax	\$ 600,000.00				
OCIF					
Financing					
Development Charges					
User Fees					
Other					
<b>Total</b>	<b>\$ 825,000.00</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
NET OPERATING COSTS					
Estimated Completion Date:	2020				
New Operating Costs Per Year:					
Amount:					
Harry Niemi Submitted By	Harry Niemi Department Head				
Nov. 2019 Date Prepared	Reviewed by Director of Finance				

**TOWNSHIP OF GUELPH/ERAMOSIA  
CAPITAL PROJECT DETAIL SHEET  
2020 Budget**

PROJECT DETAIL					
Department:	Public Works - Roads				
Project Name:	Eighth Line Nichol Resurfacing				
Asset Name:	Eighth Line Nichol	Asset ID's: RS-2430, 2440 & 2450			
Project Category:	Roads	G.L. Acct: 01-3200-8065			
Project Department Priority:					
Project Description:	Pulverize and resurface Eighth Line Nichol from County Road 7 to Highway 6.				
Project Justification:	Eighth Line Nichol identified as a current project in 10 Year Capital Plan from the 2017 State of the Infrastructure Review. Road is subject to very frequent patching resulting in high operational costs.				
CAPITAL PROJECT COSTING AND FUNDING					
Costs	2020	2021	2022	2023	2024
Capital Purchases	\$ 550,000.00				
Sub-Contracting/Equipment Rental					
Engineering/Survey Fees	\$ 30,000.00				
Geo Technical Fees					
Legal Fees					
Contingency	\$ 20,000.00				
<b>Total</b>	<b>\$ 600,000.00</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
Funding					
Transfer from Reserve					
A/C #	\$ 300,000.00				
Taxation					
Gas Tax					
OCIF					
Financing					
Development Charges					
User Fees					
Other (Boundary Road)	\$ 300,000.00				
<b>Total</b>	<b>\$ 600,000.00</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
NET OPERATING COSTS					
Estimated Completion Date:	2020				
New Operating Costs Per Year:					
Amount:					
Harry Niemi Submitted By			Harry Niemi Department Head		
Nov. 2019 Date Prepared			Reviewed by Director of Finance		



**TOWNSHIP OF GUELPH/ERAMOSIA  
CAPITAL PROJECT DETAIL SHEET  
2020 Budget**

PROJECT DETAIL					
Department:	Public Works - Roads				
Project Name:	Guelph Woolwich Townline Gravel Conversion				
Asset Name:	Guelph Woolwich Townline	Asset ID: RS-1000&1010			
Project Category:	Roads	G.L. Acct: 01-3200-8060			
Project Department Priority:					
Project Description:	Gravel conversion to surface treatment of Guelph Woolwich Townline from Lerch Road to Chilligo Road in Woolwich.				
Project Justification:	Guelph Woolwich Townline is an existing gravel boundary road maintained by Guelph/Eramosa. Woolwich Township is completing gravel conversion to surface treatment on all its gravel in the vicinity including Lerch and Chilligo. Including Guelph Woolwich Townline in the program is a cost effective solution and will reduce grader travel requirements once complete. Woolwich Township completing program over three years. Costs below are G/E share.				
CAPITAL PROJECT COSTING AND FUNDING					
Costs	2020	2021	2022	2023	Total
Capital Purchases	\$ 35,000.00	\$ 34,000.00	\$ 21,000.00		\$ 90,000.00
Sub-Contracting/Equipment Rental					
Engineering/Survey Fees					
Geo Technical Fees					
Legal Fees					
Contingency					
<b>Total</b>	<b>\$ 35,000.00</b>	<b>\$ 34,000.00</b>	<b>\$ 21,000.00</b>	<b>\$ -</b>	<b>\$ 90,000.00</b>
Funding					
Transfer from Reserve	\$ 35,000.00	\$ 34,000.00	\$ 21,000.00		\$ 90,000.00
Taxation					
Gas Tax					
OCIF					
Financing					
Development Charges					
Other					
<b>Total</b>	<b>\$ 35,000.00</b>	<b>\$ 34,000.00</b>	<b>\$ 21,000.00</b>	<b>\$ -</b>	<b>\$ 90,000.00</b>
NET OPERATING COSTS					
Estimated Completion Date:	2022				
New Operating Costs Per Year:					
Amount:					
Harry Niemi Submitted By			Harry Niemi Department Head		
Nov. 2019 Date Prepared			Reviewed by Director of Finance		

**TOWNSHIP OF GUELPH/ERAMOSIA  
CAPITAL PROJECT DETAIL SHEET  
2020 Budget**

PROJECT DETAIL	
Department:	Public Works - Roads
Project Name:	Single Axle Dump/Sander/Plow Replacement
Asset Name:	Unit 212
Project Category:	Roads
Project Department Priority:	High
Project Description:	Life cycle replacement of public works single axle plow truck.
Project Justification:	Tandem Unit 212 is a 2008 year with an in-service date of 2008. Tandem trucks are on a 10 year replacement cycle per Township Vehicle Replacement Policy.

CAPITAL PROJECT COSTING AND FUNDING					
Costs	2020	2021	2022	2023	2024
Capital Purchases	\$ 250,000.00				
Sub-Contracting/Equipment Rental					
Engineering/Survey Fees					
Geo Technical Fees					
Legal Fees					
Contingency					
<b>Total</b>	<b>\$ 250,000.00</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
<b>Funding</b>					
Transfer from Reserve	\$ 250,000.00				
Taxation					
Gas Tax					
OCIF					
Financing					
Development Charges					
User Fees					
Other					
<b>Total</b>	<b>\$ 250,000.00</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

**NET OPERATING COSTS**

Estimated Completion Date: 2020

New Operating Costs Per Year:

Amount:

Harry Niemi	Harry Niemi
Submitted By	Department Head
Nov. 2019	
Date Prepared	Reviewed by Director of Finance



**TOWNSHIP OF GUELPH/ERAMOSIA  
CAPITAL PROJECT DETAIL SHEET  
2020 Budget**

PROJECT DETAIL		
Department:	Public Works - Roads	
Project Name:	Hot Mix Transporter Replacement	
Asset Name:	Unit 411	Asset ID:
Project Category:	Roads	G.L. Acct: 01-3200-8062
Project Department Priority:	High	
Project Description:	Life cycle replacement of hot mix transporter.	
Project Justification:	Hot mix transporter Unit 411 was purchased in 2011. Fleet Replacement Policy does not provide an ESL for hot mix transporters. Equipment is subject to extreme conditions with burners for maintaining temperature of hot mix. Timing replacement will eliminate costly repairs and ensure equipment is always available.	

CAPITAL PROJECT COSTING AND FUNDING					
Costs	2020	2021	2022	2023	2024
Capital Purchases	\$ 55,000.00				
Sub-Contracting/Equipment Rental					
Engineering/Survey Fees					
Geo Technical Fees					
Legal Fees					
Contingency					
<b>Total</b>	<b>\$ 55,000.00</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
<b>Funding</b>					
Transfer from Reserve	\$ 55,000.00				
Taxation					
Financing					
Development Charges					
User Fees					
Other					
<b>Total</b>	<b>\$ 55,000.00</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

**NET OPERATING COSTS**

Estimated Completion Date: 2020

New Operating Costs Per Year:

Amount:

Harry Niemi Submitted By	Harry Niemi Department Head
Nov. 2019 Date Prepared	Reviewed by Director of Finance

**TOWNSHIP OF GUELPH/ERAMOSIA  
CAPITAL PROJECT DETAIL SHEET  
2020 Budget**

PROJECT DETAIL					
Department:	Public Works - Roads				
Project Name:	Fleet Vehicle Replacement				
Asset Name:	Unit 120	Asset ID:			
Project Category:	Roads	G.L. Acct: 01-3200-8063			
Project Department Priority:	High				
Project Description:	Life cycle replacement of public works fleet vehicle (pick up).				
Project Justification:	Unit 120 is a 2011 model year crew cab pick up with approximately 250,000 km. As of 2019 the unit is at the Ministry of Transportation's general life expectancy of 8 years (used for the Township Fleet Replacement Policy (COR-0114)). Mileage on the unit exceeds policy mileage of 200,000 km.				
CAPITAL PROJECT COSTING AND FUNDING					
Costs	2020	2021	2022	2023	2024
Capital Purchases	\$ 48,000.00				
Sub-Contracting/Equipment Rental					
Engineering/Survey Fees					
Geo Technical Fees					
Legal Fees					
Contingency					
<b>Total</b>	<b>\$ 48,000.00</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
Funding					
Transfer from Reserve	\$ 48,000.00				
Taxation					
Gas Tax					
OCIF					
Financing					
Development Charges					
User Fees					
Other					
<b>Total</b>	<b>\$ 48,000.00</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
NET OPERATING COSTS					
Estimated Completion Date:	2020				
New Operating Costs Per Year:					
Amount:					
Harry Niemi Submitted By					Harry Niemi Department Head
Nov. 2019 Date Prepared					Reviewed by Director of Finance



**TOWNSHIP OF GUELPH/ERAMOSIA  
CAPITAL PROJECT DETAIL SHEET  
2020 Budget**

PROJECT DETAIL					
Department:	Public Works - Roads				
Project Name:	New Fleet Vehicle				
Asset Name:	To be assigned	Asset ID:			
Project Category:	Roads	G.L. Acct: 01-3200-8064			
Project Department Priority:	High				
Project Description:	New public works fleet vehicle.				
Project Justification:	The need for an additional fleet vehicle was identified through the 2018 Development Charges Background Study. This vehicle is to be added to existing fleet in order to maintain existing level of service in terms of per capita vehicles to maintain services.				
CAPITAL PROJECT COSTING AND FUNDING					
Costs	2020	2021	2022	2023	2024
Capital Purchases	\$ 35,000.00				
Sub-Contracting/Equipment Rental					
Engineering/Survey Fees					
Geo Technical Fees					
Legal Fees					
Contingency					
<b>Total</b>	<b>\$ 35,000.00</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
Funding					
Transfer from Reserve					
Taxation					
Gas Tax					
OCIF					
Financing					
Development Charges	\$ 35,000.00				
User Fees					
Other					
<b>Total</b>	<b>\$ 35,000.00</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
NET OPERATING COSTS					
Estimated Completion Date:	2020				
New Operating Costs Per Year:					
Amount:					
Harry Niemi Submitted By			Harry Niemi Department Head		
Nov. 2019 Date Prepared			Reviewed by Director of Finance		

### Department: Environmental - Water and Waste Water

#### CORE SERVICES:

- Responsible for the supply and distribution of safe drinking water, wastewater collection systems, wastewater primary treatment facilities, pumping stations, and water storage facilities, all in accordance with Ministry of Environment Certificates of Approval, Drinking Water Works Permit and Municipal Drinking Water License requirements. This includes the administration of the Drinking Water Management Plan, mandatory monitoring, daily inspections/confirmation and calibration of process equipment, the collection/analysis of over 900 water/wastewater samples per year and the maintenance of all facility/process equipment through a comprehensive maintenance management system.
- Carry out routine maintenance of water and collection systems including water/sanitary main flushing, swabbing, water and sanitary service replacements, emergency repairs, storage inspection/cleaning, sanitary service blockage/service calls, service locates, as well as valve and hydrant programs.
- Responsible for monthly/quarterly meter readings including inspection, service and replacement of over 1,800 service connections. The inspection, sealing and remote read configuration of new water meter installations.
- Respond to resident requests and emergency situations.
- Develop, maintain and coordinate the use of the Township's water and wastewater systems computer models that are used in conjunction with design assignments, project management and infrastructure network analysis. Software licensing agreements related to Computer Maintenance Management System and SCADA alarm handling.

#### BUDGET HIGHLIGHTS:

##### OPERATING BUDGET:

Budget changes in the water and wastewater administration operating expenses include increases in budgeted spending over 2019 relate specifically to cost of living increases and anticipated increase in wastewater treatment costs to the City of Guelph.

##### CAPITAL PROJECTS:

The 2020 Water Wastewater Department capital budget includes projects totalling \$1,455,000 and \$30,000 respectively.

The project summary for water includes the completion of the new water supply pumphouse on Milne Place started in 2019, a secondary watermain extension/connection through David Mason Park, watermain replacement on a portion of Alma Street coupled with commercial development driven improvements on Alma Street and a second watermain connection across the railway tracks from Catherine Street to Rockmosa Drive to provide redundancy. Other water projects include a GUDI

## 2020 Budget

review of the Station Street wells, SCADA system upgrades, and a fleet vehicle replacement. Also required in 2020 is the completion of the update to the financial plan and Water/Wastewater Rate Study.

The capital budget for wastewater consists of a sanitary inflow investigation in the form of smoke testing planned for the north end of Rockwood.



Township of Guelph/Eramosa  
2020 Budget Change Summary

Environmental Services	2019	2020	Year over Year Change
<b>Revenue</b>			
User Fees	\$ 2,647,488.00	\$ 2,812,973.00	\$ 165,485.00
Taxation - Other	\$ 20,650.00	\$ 20,650.00	\$ -
Penalty & Interest	\$ 14,200.00	\$ 14,233.00	\$ 33.00
Other (Misc)	\$ 42,579.00	\$ 42,500.00	\$ (79.00)
Grants	\$ 297,500.00	\$ -	\$ (297,500.00)
Long Term Debt Financing	\$ -	\$ -	\$ -
Transfer From Reserves	\$ 1,743,793.00	\$ 827,293.00	\$ (916,500.00)
Transfer From Development Charges	\$ 1,816,001.00	\$ 1,086,205.00	\$ (729,796.00)
<b>Total Revenue</b>	<b>\$ 6,582,211.00</b>	<b>\$ 4,803,854.00</b>	<b>\$ (1,778,357.00)</b>
<b>Expenditures</b>			
Operating Costs	\$ 1,229,379.00	\$ 1,318,058.00	\$ 88,679.00
Debt Charges (Principal and Interest)	\$ 239,129.00	\$ 239,333.00	\$ 204.00
Salaries and Benefits	\$ 736,762.00	\$ 768,572.00	\$ 31,810.00
Transfers To Reserves	\$ 939,562.00	\$ 982,621.00	\$ 43,059.00
<b>Total Expenditures</b>	<b>\$ 3,144,832.00</b>	<b>\$ 3,308,584.00</b>	<b>\$ 163,752.00</b>
		\$ -	\$ -
<b>Capital Expenditures</b>	<b>\$ 3,444,000.00</b>	<b>\$ 1,500,000.00</b>	<b>\$ (1,944,000.00)</b>
<b>Total Operating and Capital Expenditures</b>	<b>\$ 6,588,832.00</b>	<b>\$ 4,808,584.00</b>	<b>\$ (1,780,248.00)</b>
<b>Total Revenue Less Expenditure</b>	<b>\$ 6,621.00</b>	<b>\$ 4,730.00</b>	<b>\$ (1,891.00)</b>

# General Ledger

## Revenue and Expense Working Current Budget Report

Up To Period 1 Accounts: 01-4???-???? by Department

Account	Description	2019 Total Budget	2019 Actual	Proposed Budget	Final Budget
<b>Fund: 01 General</b>					
<b>4101 Water Combined Services</b>					
<b>Revenue</b>					
01-4101-3040	Penalty and Interest	-9,467.00	-16,963.89	-9,500.00	
01-4101-3125	Miscellaneous Revenue	-15,000.00	-35,489.16	-15,000.00	
01-4101-3130	Financing	0.00	0.00		
01-4101-3150	Grants	-297,500.00	0.00		
01-4101-3405	Water Meters	-33,000.00	-42,000.00	-30,000.00	
01-4101-3410	Meter Maintenance Charges	-252,475.00	-219,146.49	-274,092.00	
01-4101-3415	Water Charges - Rockwood	-824,753.00	-655,219.74	-876,761.00	
01-4101-3420	Water Charges - Former Guelph	-169,698.00	-152,335.86	-179,947.00	
01-4101-3800	Deferred Capital Financing	0.00	0.00		
01-4101-3900	Transfer from Reserves	-1,218,388.00	-227,645.56	-671,888.00	
01-4101-3920	Transfer from Development Charge	-1,590,000.00	-440,234.25	-860,000.00	
01-4101-3990	Gain on Disposal of Tangible C	0.00	0.00		
<b>Total Revenue</b>		<b>-4,410,281.00</b>	<b>-1,789,034.95</b>	<b>-2,917,188.00</b>	
<b>Expense</b>					
01-4101-4005	Advertising	1,000.00	2,242.78	1,200.00	
01-4101-4035	Communications	9,500.00	5,701.73	9,500.00	
01-4101-4042	Conservation Initiatives	1,000.00	450.00	1,000.00	
01-4101-4045	Debenture Payments	43,128.00	43,128.00	43,128.00	
01-4101-4075	Fees - Audit	4,000.00	0.00	4,000.00	
01-4101-4080	Fees - Engineering	41,000.00	27,723.87	41,000.00	
01-4101-4090	Fees - Legal	500.00	406.02	500.00	
01-4101-4110	Fleet	15,000.00	12,630.69	12,000.00	
01-4101-4140	Grounds Maintenance	3,000.00	3,000.00	3,000.00	
01-4101-4150	Heating	1,000.00	501.52	2,000.00	
01-4101-4160	Hydro	60,000.00	44,240.13	55,000.00	
01-4101-4165	Insurance	41,623.00	41,623.00	45,800.00	
01-4101-4200	Licenses	1,000.00	580.00	1,000.00	
01-4101-4210	Locates	500.00	0.00	500.00	
01-4101-4220	Memberships and Dues	1,500.00	855.30	1,500.00	
01-4101-4230	Meter Repairs	1,000.00	0.00	1,000.00	
01-4101-4245	Contracted Services	45,000.00	41,107.95	45,000.00	
01-4101-4285	Postage & Shipping	12,000.00	8,283.88	14,000.00	
01-4101-4305	Repairs & Maint - Buildings	5,000.00	4,892.91	5,000.00	
01-4101-4310	Repairs & Maint - Equipment	35,000.00	18,035.32	65,000.00	
01-4101-4317	Repairs & Maint - Water/WW N	30,000.00	9,132.97	31,000.00	
01-4101-4320	Safety	3,100.00	1,476.86	3,100.00	
01-4101-4350	Salaries and Wages	376,490.00	317,516.33	391,000.00	
01-4101-4355	Salaries Benefits	112,947.00	102,113.60	125,000.00	
01-4101-4405	Seminars & Training	12,000.00	6,584.36	10,000.00	
01-4101-4415	Service Agreements	7,500.00	4,613.91	7,500.00	
01-4101-4430	Supplies and Services	52,000.00	35,149.86	52,000.00	
01-4101-4450	Telephone	4,000.00	2,506.37	4,000.00	
01-4101-4460	Uniforms	2,500.00	2,382.73	2,500.00	
01-4101-4470	Water Meter Stock	40,000.00	118,201.55	60,000.00	
01-4101-4510	Transfer to Capital Reserve	72,634.00	60,387.24	73,794.00	

## General Ledger

### Revenue and Expense Working Current Budget Report

Up To Period 1 Accounts: 01-4???-???? by Department

Account	Description	2019 Total Budget	2019 Actual	Proposed Budget	Final Budget
01-4101-4530	Transfer to Life Cycling Res	112,169.00	99,230.29	119,562.00	_____
01-4101-4540	Transfers to Reserves	203,272.00	55,566.00	200,368.00	_____
01-4101-4590	Loss on Disposal of Tangible C	0.00	0.00		_____
01-4101-4595	Amortization Expense	0.00	0.00		_____
01-4101-4599	Indirect Costs Transfer	15,918.00	0.00	16,236.00	_____
<b>Total Expense</b>		<b>1,366,281.00</b>	<b>1,070,265.17</b>	<b>1,447,188.00</b>	_____
<b>Total 4101 Water Combined Services</b>		<b>-3,044,000.00</b>	<b>-718,769.78</b>	<b>-1,470,000.00</b>	_____

**4120 Capital Expenditures - Water**

**Expense**

01-4120-8006	Capital - Water/Wastewater Ra	37,000.00	0.00		_____
01-4120-8011	Capital - Vehicle Replacement	0.00	0.00		_____
01-4120-8017	Capital - SCADA Remote Data	100,000.00	64,886.49		_____
01-4120-8018	Capital - New Rockwood Well 2	0.00	0.00		_____
01-4120-8019	Capital - New Pumping Milne P	1,260,000.00	493,438.64		_____
01-4120-8020	Capital - Watermain - River Cro	0.00	0.00		_____
01-4120-8021	Capital - Meter Replacements t	0.00	0.00		_____
01-4120-8022	Capital - Meter Replacements F	0.00	0.00		_____
01-4120-8028	Capital - Station Street Standby	0.00	0.00		_____
01-4120-8037	Capital - Infrastructure Conditio	0.00	0.00		_____
01-4120-8038	Capital - Financial Plan Water L	0.00	0.00		_____
01-4120-8041	Capital - Operational Facility	0.00	0.00		_____
01-4120-8045	Capital - Station St GUDI Revie	25,000.00	0.00		_____
01-4120-8046	Capital - Valley Rd Richardson	0.00	0.00		_____
01-4120-8047	Capital - Bernardi Pumphouse (	0.00	0.00		_____
01-4120-8048	Capital - Cross Creek Pump Hc	0.00	0.00		_____
01-4120-8049	Capital - Dump Trailer	0.00	0.00		_____
01-4120-8050	Capaital - Watermain Rail Cros	330,000.00	4,763.06		_____
01-4120-8051	Capital - David Masson Park W	50,000.00	0.00		_____
01-4120-8052	Capital - Bedford Road Waterm	350,000.00	30,998.68		_____
01-4120-8053	Capital - Harris Street Waterma	560,000.00	0.00		_____
01-4120-8054	Capital - Alma Street Watermai	225,000.00	0.00		_____
01-4120-8055	Capital - Equipment Replaceme	40,000.00	20,236.25		_____
01-4120-8056	Capital - Equipment Replaceme	27,000.00	22,893.61		_____
01-4120-8057	Capital - Water Standpipe Mixe	40,000.00	26,742.53		_____
01-4120-9999	Capital	0.00	0.00	1,470,000.00	_____
<b>Total Expense</b>		<b>3,044,000.00</b>	<b>663,959.26</b>	<b>1,470,000.00</b>	_____

**Total 4120 Capital Expenditures - Water**

**3,044,000.00      663,959.26      1,470,000.00**

**4201 Rockwood**

**Revenue**

01-4201-3040	Penalty and Interest	-4,733.00	0.00	-4,733.00	_____
01-4201-3125	Miscellaneous Revenue	-1,500.00	-27,400.00	-1,500.00	_____
01-4201-3130	Financing	0.00	0.00		_____
01-4201-3450	Sewer Charges	-1,332,879.00	-1,084,026.57	-1,415,959.00	_____
01-4201-3800	Deferred Capital Financing	0.00	0.00		_____
01-4201-3900	Transfer from Reserves	-525,405.00	-1,301,697.74	-155,405.00	_____
01-4201-3920	Transfer from Development Ch	-226,001.00	0.00	-226,205.00	_____
01-4201-3990	Gain on Disposal of Tangible C	0.00	0.00		_____



## General Ledger

### Revenue and Expense Working Current Budget Report

Up To Period 1 Accounts: 01-4???-???? by Department

Account	Description	2019 Total Budget	2019 Actual	Proposed Budget	Final Budget
<b>Total Revenue</b>		-2,090,518.00	-2,413,124.31	-1,803,802.00	
<b>Expense</b>					
01-4201-4035	Communications	4,000.00	2,441.14	4,000.00	
01-4201-4042	Conservation Initiatives	1,000.00	0.00	1,000.00	
01-4201-4045	Debenture Payments	196,001.00	196,001.00	196,205.00	
01-4201-4080	Fees - Engineering	10,000.00	8,386.68	11,000.00	
01-4201-4090	Fees - Legal	500.00	0.00	500.00	
01-4201-4100	Fees - Professional - Other	0.00	0.00		
01-4201-4110	Fleet	7,000.00	3,128.66	5,000.00	
01-4201-4140	Grounds Maintenance	3,000.00	3,000.00	3,000.00	
01-4201-4150	Heating	1,000.00	247.02	1,500.00	
01-4201-4160	Hydro	35,000.00	27,322.46	41,000.00	
01-4201-4165	Insurance	26,295.00	26,295.00	29,000.00	
01-4201-4170	Insurance Claims	0.00	0.00		
01-4201-4200	Licenses	500.00	290.00	500.00	
01-4201-4220	Memberships and Dues	1,000.00	0.00	1,000.00	
01-4201-4245	Contracted Services	4,000.00	2,271.22	4,000.00	
01-4201-4305	Repairs & Maint - Building	4,000.00	2,781.05	4,000.00	
01-4201-4310	Repairs & Maint - Equipment	25,000.00	35,638.52	33,000.00	
01-4201-4317	Repairs & Maint - Water/WW IV	30,600.00	26,684.03	31,000.00	
01-4201-4320	Safety	1,500.00	798.31	1,500.00	
01-4201-4350	Salaries and Wages	190,250.00	123,745.12	194,055.00	
01-4201-4355	Salaries Benefits	57,075.00	39,523.75	58,517.00	
01-4201-4405	Seminars and Training	4,000.00	0.00	4,000.00	
01-4201-4415	Service Agreements	2,000.00	0.00	2,000.00	
01-4201-4430	Supplies and Services	50,000.00	19,352.57	50,000.00	
01-4201-4450	Telephone	500.00	0.00		
01-4201-4460	Uniforms	700.00	0.00	700.00	
01-4201-4475	W/W Treatment City of Guelph	510,513.00	416,025.23	536,039.00	
01-4201-4510	Transfer to Capital Reserve	154,620.00	0.00	144,496.00	
01-4201-4530	Transfer to Life Cycling Res	155,405.00	155,405.00	155,405.00	
01-4201-4540	Transfers to Reserves	198,929.00	1,155,405.00	244,932.00	
01-4201-4550	Transfer to Unfunded Capital	0.00	0.00		
01-4201-4590	Loss on Disposal of Tangible C	0.00	0.00		
01-4201-4595	Amortization Expense	0.00	0.00		
01-4201-4599	Indirect Costs Transfer	16,130.00	0.00	16,453.00	
<b>Total Expense</b>		1,690,518.00	2,244,741.76	1,773,802.00	
<b>Total 4201 Rockwood</b>		-400,000.00	-168,382.55	-30,000.00	
<b>4202 Gazer Mooney</b>					
<b>Revenue</b>					
01-4202-3125	Miscellaneous Revenue	-3,500.00	0.00	-3,500.00	
01-4202-3450	Sewer Charges	-21,883.00	-21,882.91	-23,414.00	
01-4202-3900	Transfer from Reserves	0.00	0.00		
<b>Total Revenue</b>		-25,383.00	-21,882.91	-26,914.00	
<b>Expense</b>					

## General Ledger

### Revenue and Expense Working Current Budget Report

Up To Period 1 Accounts: 01-4???-???? by Department

Account	Description	2019 Total Budget	2019 Actual	Proposed Budget	Final Budget
01-4202-4080	Fees - Engineering	0.00	0.00		
01-4202-4090	Fees - Legal	0.00	0.00		
01-4202-4160	Hydro	3,500.00	2,379.08	3,500.00	
01-4202-4305	Repairs & Maint - Building	0.00	0.00		
01-4202-4310	Repairs & Maint - Equipment	0.00	0.00		
01-4202-4317	Repairs & Maint - Water/WW IV	0.00	0.00		
01-4202-4415	Service Agreements	0.00	0.00		
01-4202-4540	Transfers to Reserves	21,883.00	21,882.91	23,414.00	
<b>Total Expense</b>		<b>25,383.00</b>	<b>24,261.99</b>	<b>26,914.00</b>	
<b>Total 4202 Gazer Mooney</b>		<b>0.00</b>	<b>2,379.08</b>		
<b>4220 Capital Expenditures - Waste Water</b>					
<b>Expense</b>					
01-4220-8041	Capital - Operational Space	0.00	0.00		
01-4220-8521	Capital - Alma Street Pretreatm	0.00	0.00		
01-4220-8523	Capital - Lou's Blvd SPS Pump	0.00	0.00		
01-4220-8526	Capital - Infrastructure Conditio	0.00	0.00		
01-4220-8528	Capital - Alma St Trunk Sewer I	0.00	0.00		
01-4220-8532	Capital - Scada Communicatio	0.00	0.00		
01-4220-8533	Capital - SCADA Study	0.00	0.00		
01-4220-8534	Capital - Lou's Blvd SPS Upgra	370,000.00	217,992.62		
01-4220-8535	Capital - Ridge Road SPS (Die	0.00	5,206.16		
01-4220-8536	Capital - Dump Trailer	0.00	0.00		
01-4220-8537	Capital - Ridge Road SPS Elec	0.00	37,939.61		
01-4220-8538	Capital - Sanitary Inflow Investi	30,000.00	0.00		
01-4220-9999	Capital	0.00	0.00	30,000.00	
<b>Total Expense</b>		<b>400,000.00</b>	<b>261,138.39</b>	<b>30,000.00</b>	
<b>Total 4220 Capital Expenditures - Waste Water</b>		<b>400,000.00</b>	<b>261,138.39</b>	<b>30,000.00</b>	
<b>4300 Garbage</b>					
<b>Revenue</b>					
01-4300-3475	Garbage User Fees	-12,500.00	-10,470.00	-12,500.00	
01-4300-3480	Composters	-300.00	-132.75	-300.00	
<b>Total Revenue</b>		<b>-12,800.00</b>	<b>-10,602.75</b>	<b>-12,800.00</b>	
<b>Expense</b>					
01-4300-4115	Garbage Bags	12,800.00	8,787.01	12,800.00	
<b>Total Expense</b>		<b>12,800.00</b>	<b>8,787.01</b>	<b>12,800.00</b>	
<b>Total 4300 Garbage</b>		<b>0.00</b>	<b>-1,815.74</b>		
<b>4400 Source Water Protection</b>					
<b>Revenue</b>					
01-4400-3125	Miscellaneous Revenue	-22,579.00	0.00	-22,500.00	
01-4400-3150	Grants	0.00	-5,668.00		
01-4400-3225	Tax Rev - Septic Inspection Fer	-20,650.00	-20,650.00	-20,650.00	
01-4400-3900	Transfer from Reserves	0.00	0.00		

# General Ledger

## Revenue and Expense Working Current Budget Report

Up To Period 1 Accounts: 01-4???-???? by Department

Account	Description	2019 Total Budget	2019 Actual	Proposed Budget	Final Budget
<b>Total Revenue</b>		-43,229.00	-26,318.00	-43,150.00	
<b>Expense</b>					
01-4400-4245	Contracted Services	29,200.00	20,940.84	27,230.00	
01-4400-4430	Supplies and Services	0.00	0.00		
01-4400-4540	Transfer to Reserves	20,650.00	20,650.00	20,650.00	
<b>Total Expense</b>		49,850.00	41,590.84	47,880.00	
<b>Total 4400 Source Water Protection</b>		6,621.00	15,272.84	4,730.00	

## General Ledger

### Revenue and Expense Working Current Budget Report

Up To Period 1 Accounts: 01-4???-???? by Department

Account	Description	2019 Total Budget	2019 Actual	Proposed Budget	Final Budget
01-4101	Water Combined Services	-3,044,000.00	-718,769.78	-1,470,000.00	
01-4120	Capital Expenditures - Water	3,044,000.00	663,959.26	1,470,000.00	
01-4201	Rockwood	-400,000.00	-168,382.55	-30,000.00	
01-4202	Gazer Mooney	0.00	2,379.08		
01-4220	Capital Expenditures - Waste Water	400,000.00	261,138.39	30,000.00	
01-4300	Garbage	0.00	-1,815.74		
01-4400	Source Water Protection	6,621.00	15,272.84	4,730.00	
Total Revenues:		-6,582,211.00	-4,260,962.92	-4,803,854.00	
Total Expenses:		6,588,832.00	4,314,744.42	4,808,584.00	
Report Net:		6,621.00	53,781.50	4,730.00	

TOWNSHIP OF GUELPH/ERAMOSA  
2020  
CAPITAL FORECAST

Township of Guelph/Erarnosa - Water 2020 Capital Expenditures		SOURCE OF FINANCING						
	TOTAL COST	GRANTS	DEVELOPMENT CHARGES	WATER RESERVES	WASTEWATER RESERVES	DEBENTURE	OTHER	
Capital - New Pumping Station Rockwood 2C 01-4120-8019	\$ 530,000.00	\$ -	\$ 530,000.00					
Capital - SCADA Upgrades 01-4120-8017	\$ 100,000.00			\$ 100,000.00				
Capital - Station Street GUDI Review Study 01-4120-8045	\$ 25,000.00			\$ 25,000.00				
Capital - David Mason Park Watermain Connection 01-4120-8051	\$ 80,000.00			\$ 80,000.00				
Capital - Catherine Street Railway Watermain Crossing Connection 01-4120-8050	\$ 430,000.00		\$ 330,000.00	\$ 100,000.00				
Capital - Alma Street Watermain Replacement - Pasmore to Inkerman 01-4120-8054	\$ 225,000.00			\$ 225,000.00				
Capital - Water Wastewater Fleet Replacement 01-4120-8042	\$ 43,000.00			\$ 28,500.00	\$ 14,500.00			
Capital - Water Wastewater Rate Study & Financial Plan 01-4120-8006	\$ 37,000.00			\$ 20,000.00	\$ 17,000.00			
<b>Total</b>	<b>\$ 1,470,000.00</b>	<b>\$ -</b>	<b>\$ 860,000.00</b>	<b>\$ 578,500.00</b>	<b>\$ 31,500.00</b>	<b>\$ -</b>	<b>\$ -</b>	

Development Charges (Water Pumphouse & Crossing) \$ 860,000.00  
 Rockwood Water Capital David Mason Park W/M & Gudi Study and Rate Plan \$ 125,000.00  
 Rockwood Water Life Cycle SCADA, Alma w/m, Water Portion of New Truck, Rockwood Equipment \$ 453,500.00  
 Rockwood Sewer Life Cycle Sewer Portion of New Truck & Rate Study \$ 31,500.00  
\$ 1,470,000.00

**TOWNSHIP OF GUELPH/ERAMOSIA  
CAPITAL PROJECT DETAIL SHEET  
2020 Budget**

PROJECT DETAIL					
Department:	Public Works - Water				
Project Name:	Milne Place Pumphouse				
Asset Name:		Asset ID:			
Project Category:	Water	G.L. Acct: 01-4120-8019			
Project Department Priority:	High - Growth Related				
Project Description:	Design and construction of new pumphouse for new well located at 154 Milne Place.				
Project Justification:	Growth related project covered by Development Charges required to support water supply requirements driven by growth. Construction start in 2019, carryover budget item to 2020.				
CAPITAL PROJECT COSTING AND FUNDING					
Costs	2019	2020	2021	2022	Total
Capital Purchases	\$ 630,000.00	\$ 400,000.00			\$ 1,030,000.00
Sub-Contracting/Equipment Rental					
Engineering/Survey Fees	\$ 80,000.00	\$ 50,000.00			\$ 130,000.00
Geo Technical Fees					
Legal Fees					
Contingency	\$ 20,000.00	\$ 80,000.00			\$ 100,000.00
<b>Total</b>	<b>\$ 730,000.00</b>	<b>\$ 530,000.00</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 1,260,000.00</b>
Funding					
Transfer from Reserve					
Taxation					
Gas Tax					
Financing					
Development Charges	\$ 730,000.00	\$ 530,000.00	\$ -		\$ 1,260,000.00
User Fees					
Other					
<b>Total</b>	<b>\$ 730,000.00</b>	<b>\$ 530,000.00</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 1,260,000.00</b>
NET OPERATING COSTS					
Estimated Completion Date:	May 2020				
New Operating Costs Per Year:	\$ 20,000.00				
Amount:					
Harry Niemi Submitted By	Harry Niemi Department Head				
updated Nov. 2019 Date Prepared	Reviewed by Director of Finance				



**TOWNSHIP OF GUELPH/ERAMOSIA  
CAPITAL PROJECT DETAIL SHEET  
2020 Budget**

PROJECT DETAIL	
Department:	Public Works - Water/Wastewater
Project Name:	SCADA Upgrades
Asset Name:	G.L. Acct: 01-4120- 8017
Project Category:	Water/ Wastewater (Combined) 01-4220-8533
Project Department Priority:	High
Project Description:	SCADA Control replacements and upgrades.
Project Justification:	Implementation of SCADA study to replace and upgrade aging components. 2019 was the first of a multi-year implementation. Water facility upgrades in 2020.

CAPITAL PROJECT COSTING AND FUNDING					
Costs	2019	2020	2021	2022	2023
Capital Purchases	\$ 65,000.00	\$ 70,000.00	\$ 50,000.00	\$ 50,000.00	\$ 50,000.00
Sub-Contracting/Equipment Rental					
Engineering/Survey Fees	\$ 35,000.00	\$ 30,000.00	\$ 50,000.00	\$ 50,000.00	\$ 50,000.00
Geo Technical Fees					
Legal Fees					
Contingency					
<b>Total</b>	<b>\$ 100,000.00</b>	<b>\$ 100,000.00</b>	<b>\$ 100,000.00</b>	<b>\$ 100,000.00</b>	<b>\$ 100,000.00</b>
<b>Funding</b>					
Transfer from Water Reserve	\$ 60,000.00	\$ 100,000.00	\$ 100,000.00	\$ 100,000.00	
Transfer from Wastewater Reserve	\$ 40,000.00				\$ 100,000.00
Financing					
Development Charges					
User Fees					
Other					
<b>Total</b>	<b>\$ 100,000.00</b>	<b>\$ 100,000.00</b>	<b>\$ 100,000.00</b>	<b>\$ 100,000.00</b>	<b>\$ 100,000.00</b>

NET OPERATING COSTS	
Estimated Completion Date:	2024
New Operating Costs Per Year:	
Amount:	
Harry Niemi Submitted By	Harry Niemi Department Head
Nov. 2018 Updated Nov. 2019 Date Prepared	Reviewed by Director of Finance

**TOWNSHIP OF GUELPH/ERAMOSIA  
CAPITAL PROJECT DETAIL SHEET  
2020 Budget**

PROJECT DETAIL					
Department:	Public Works - Water				
Project Name:	Station Street GUDI Review Study				
Asset Name:		Asset ID:			
Project Category:	Water	G.L. Acct: 01-4120- 8045			
Project Department Priority:	High				
Project Description:	Station Street GUDI review.				
Project Justification:	2016 Drinking Water License renewal has impacted sampling and testing requirements with significant potential capital implications. GUDI review study required to support changes to MOE - Study kick off awaiting ToF R from MECP.				
CAPITAL PROJECT COSTING AND FUNDING					
Costs	2020	2021	2022	2023	2024
Capital Purchases					
Sub-Contracting/Equipment Rental					
Engineering/Survey Fees	\$ 25,000.00				
Geo Technical Fees					
Legal Fees					
Contingency					
<b>Total</b>	<b>\$ 25,000.00</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
Funding					
Transfer from Reserve	\$ 25,000.00				
Taxation					
Gas Tax					
Financing					
Development Charges			\$ -		
User Fees					
Other					
<b>Total</b>	<b>\$ 25,000.00</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
NET OPERATING COSTS					
Estimated Completion Date:	2020				
New Operating Costs Per Year:					
Amount:					
Harry Niemi Submitted By	Harry Niemi Department Head				
Nov. 2018 Updated Nov. 2019 Date Prepared	Reviewed by Director of Finance				



**TOWNSHIP OF GUELPH/ERAMOSIA  
CAPITAL PROJECT DETAIL SHEET  
2020 Budget**

PROJECT DETAIL					
Department:	Public Works - Water				
Project Name:	David Mason Park Watermain Connection				
Asset Name:		Asset ID:			
Project Category:	Water	G.L. Acct: 01-4120-8051			
Project Department Priority:	High				
Project Description:	Design and construction of watermain connection of David Mason Park to Landrex Boulevard.				
Project Justification:	The Landrex Boulevard, Christie Street crescent loop has a single watermain connection between Princess and Landrex. A watermain connection was constructed part way to Landrex through Dave Mason Park from Princess to provide water for ice rink. This project will eliminate the existing dead-end and provide second connection to Landrex.				
CAPITAL PROJECT COSTING AND FUNDING					
Costs	2020	2021	2022	2023	2024
Capital Purchases	\$ 70,000.00				
Sub-Contracting/Equipment Rental					
Engineering/Survey Fees	\$ 5,000.00				
Geo Technical Fees					
Legal Fees					
Contingency	\$ 5,000.00				
<b>Total</b>	<b>\$ 80,000.00</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
Funding					
Transfer from Reserve	\$ 80,000.00				
Taxation					
Grants					
Financing					
Development Charges			\$ -		
User Fees					
Other					
<b>Total</b>	<b>\$ 80,000.00</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
NET OPERATING COSTS					
Estimated Completion Date:	2020				
New Operating Costs Per Year:					
Amount:					
Harry Niemi Submitted By	Harry Niemi Department Head				
Nov. 2019 Date Prepared	Reviewed by Director of Finance				

**TOWNSHIP OF GUELPH/ERAMOSIA  
CAPITAL PROJECT DETAIL SHEET  
2020 Budget**

PROJECT DETAIL		
Department:	Public Works - Water	
Project Name:	Catherine Street Railway Watermain Crossing	
Asset Name:	Asset ID:	
Project Category:	Water	G.L. Acct: 01-4120-8050
Project Department Priority:	High	
Project Description:	Design and construction of watermain from Catherine Street crossing railway to north side of Rockwood.	
Project Justification:	The Rockwood area north of the railway has one watermain connection across the railway. No storage or wells are located north of the tracks. A second connection is warranted to provide redundancy for the provision of water given the development occurring north of the tracks. Accordingly this project is included in the 2018 Development Charges Background Study.	

CAPITAL PROJECT COSTING AND FUNDING					
Costs	2020	2021	2022	2023	2024
Capital Purchases	\$ 365,000.00				
Sub-Contracting/Equipment Rental					
Engineering/Survey Fees	\$ 35,000.00				
Geo Technical Fees					
Legal Fees					
Contingency	\$ 30,000.00				
<b>Total</b>	<b>\$ 430,000.00</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
<b>Funding</b>					
Transfer from Reserve	\$ 100,000.00				
Taxation					
Grants					
Financing					
Development Charges	\$ 330,000.00		\$ -		
User Fees					
Other					
<b>Total</b>	<b>\$ 430,000.00</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

**NET OPERATING COSTS**

Estimated Completion Date:	2020
New Operating Costs Per Year:	
Amount:	
Harry Niemi Submitted By	Harry Niemi Department Head
Nov. 2019 Date Prepared	Reviewed by Director of Finance



**TOWNSHIP OF GUELPH/ERAMOSIA  
CAPITAL PROJECT DETAIL SHEET  
2020 Budget**

PROJECT DETAIL		
Department:	Public Works - Water	
Project Name:	Alma Street Watermain Replacement	
Asset Name:		Asset ID:
Project Category:	Water	G.L. Acct: 01-4120-8054
Project Department Priority:	High	
Project Description:	Replacement of watermain along Alma Street between Fall Street and Inkerman Street coordinated with Highway work associated with commercial development.	
Project Justification:	Watermain on Alma Street is original installed in early 1970's by MOE when Rockwood was serviced. Several residential services have been capped as houses have been demolished in advance of commercial development. Highway reconstruction work is required as part of commercial development. Coordinating the watermain replacement with commercial highway project saves significant costs in terms of restoration work.	

CAPITAL PROJECT COSTING AND FUNDING					
Costs	2020	2021	2022	2023	2024
Capital Purchases	\$ 200,000.00				
Sub-Contracting/Equipment Rental					
Engineering/Survey Fees	\$ 25,000.00				
Geo Technical Fees					
Legal Fees					
Contingency					
<b>Total</b>	<b>\$ 225,000.00</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
<b>Funding</b>					
Transfer from Reserve	\$ 225,000.00				
Taxation					
Grants					
Financing					
Development Charges			\$ -		
User Fees					
Other					
<b>Total</b>	<b>\$ 225,000.00</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

NET OPERATING COSTS	
Estimated Completion Date:	2020
New Operating Costs Per Year:	
Amount:	
Harry Niemi Submitted By	Harry Niemi Department Head
Nov. 2019 Date Prepared	Reviewed by Director of Finance

**TOWNSHIP OF GUELPH/ERAMOSIA  
CAPITAL PROJECT DETAIL SHEET  
2020 Budget**

PROJECT DETAIL					
Department:	Public Works - Water/Wastewater				
Project Name:	Pick up Replacement - Water and Wastewater				
Asset Name:	Water and Wastewater Unit #117	Asset ID:			
Project Category:	Fleet	G.L. Acct: 01-4120-8042			
Project Department Priority:	High				
Project Description:	Life cycle replacement of Unit #117.				
Project Justification:	Life cycle replacement of Unit #117, currently the oldest water/wastewater fleet vehicle with 200,000 km.				
CAPITAL PROJECT COSTING AND FUNDING					
<b>Costs</b>	<b>2020</b>	<b>2021</b>	<b>2022</b>	<b>2023</b>	<b>2024</b>
Capital Purchases	\$ 43,000.00				
Sub-Contracting/Equipment Rental					
Engineering/Survey Fees					
Geo Technical Fees					
Legal Fees					
Contingency					
<b>Total</b>	<b>\$ 43,000.00</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
<b>Funding</b>					
Transfer from Water Reserve	\$ 28,500.00				
Transfer from Wastewater Reserve	\$ 14,500.00				
Gas Tax					
OCIF					
Financing					
Development Charges		\$ -	\$ -		
User Fees					
Other					
<b>Total</b>	<b>\$ 43,000.00</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
NET OPERATING COSTS					
Estimated Completion Date:	2020				
New Operating Costs Per Year:					
Amount:					
Harry Niemi Submitted By			Harry Niemi Department Head		
Nov. 2019 Date Prepared			Reviewed by Director of Finance		



**TOWNSHIP OF GUELPH/ERAMOSIA  
CAPITAL PROJECT DETAIL SHEET  
2020 Budget**

PROJECT DETAIL					
Department:	Public Works - Water/Wastewater				
Project Name:	Rate Study and Financial Plan				
Asset Name:		G.L. Acct: 01-4120-8006			
Project Category:	Water/ Wastewater (Combined)				
Project Department Priority:	High				
Project Description:	Water and Wastewater Rate Study and Financial Plan.				
Project Justification:	Municipal licenses and permits require an update to the Financial Plan every 5 years. Financial Plan was last updated in 2013. The water and wastewater rate is also updated at that time to ensure rates are appropriate to operate and maintain the user pay systems.				
CAPITAL PROJECT COSTING AND FUNDING					
Costs	2020	2021	2022	2023	2024
Capital Purchases					
Sub-Contracting/Equipment Rental					
Engineering/Consultant Fees	\$ 37,000.00				
Geo Technical Fees					
Legal Fees					
Contingency					
<b>Total</b>	<b>\$ 37,000.00</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
Funding					
Transfer from Water Reserve	\$ 20,000.00				
Transfer from Wastewater Reserve	\$ 17,000.00				
Financing					
Development Charges			\$ -		
User Fees					
Other					
<b>Total</b>	<b>\$ 37,000.00</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
NET OPERATING COSTS					
Estimated Completion Date:	2020				
New Operating Costs Per Year:					
Amount:					
Harry Niemi Submitted By	Harry Niemi Department Head				
Nov. 2018 Update Date Prepared	Nov. 2019 Reviewed by Director of Finance				

TOWNSHIP OF GUELPH/ERAMOSA  
 2020  
 CAPITAL FORECAST

Township of Guelph/Ermosa - Waste Water 2020 Capital Expenditures	SOURCE OF FINANCING						
	TOTAL COST	GRANTS	DEVELOPMENT CHARGES	RESERVES	REVENUE	DEBENTURE	OTHER
Sanitary Inflow Investigation - North Rockwood Smoke Testing_01-4220-8538	\$ 30,000.00		\$ 30,000.00				
<b>Total</b>	<b>\$ 30,000.00</b>	<b>\$ -</b>	<b>\$ 30,000.00</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>



**TOWNSHIP OF GUELPH/ERAMOSIA  
CAPITAL PROJECT DETAIL SHEET  
2020 Budget**

PROJECT DETAIL		
Department:	Public Works - Wastewater	
Project Name:	Sanitary Inflow Investigation	
Asset Name:	Sanitary Sewers	Asset ID:
Project Category:	Wastewater	G.L. Acct: 01-4220-8538
Project Department Priority:	High	
Project Description:	Sanitary inflow investigation by smoke testing in north east Rockwood.	
Project Justification:	Significant inflow occurs into the sanitary collection system which impacts treatment costs to the City and also impacts capacity available for development. Storm cross connections are thought to exist in north east Rockwood. Smoke testing is a simple way of identifying connection to the sanitary system.	

CAPITAL PROJECT COSTING AND FUNDING					
Costs	2020	2021	2022	2023	2024
Capital Purchases	\$ 30,000.00				
Sub-Contracting/Equipment Rental					
Engineering/Survey Fees					
Geo Technical Fees					
Legal Fees					
Contingency					
<b>Total</b>	<b>\$ 30,000.00</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
<b>Funding</b>					
Transfer from Reserve					
Taxation					
Grants					
Financing					
Development Charges	\$ 30,000.00		\$ -		
User Fees					
Other					
<b>Total</b>	<b>\$ 30,000.00</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

**NET OPERATING COSTS**

Estimated Completion Date: 2020

New Operating Costs Per Year:

Amount:

Harry Niemi Submitted By	Harry Niemi Department Head
Nov. 2019 Date Prepared	Reviewed by Director of Finance

### **DEPARTMENT: Parks and Recreation**

#### **CORE SERVICES:**

- Encourage community involvement in recreation, healthy active living and sport and cultural pursuits that supports the wellbeing of individuals, strengthens communities and encourages volunteer engagement and participation for all ages.
- Provide programs and leisure services such as fitness, sports, and older adult programming, in collaboration with individuals, groups and partners.
- Schedule and administer the use of all recreational facilities, sports fields, outdoor ice rinks, community halls, splash pad, community parks and cemeteries.
- Plan, develop, maintain and operate parks, open spaces, facilities and Cemeteries.
- Promote departmental and community programs, services and related information.
- Administer Parks & Recreation related leases and agreements.
- Plan, design and develop neighbourhood and community parks and related amenities.
- Coordinate all maintenance and services of Township owned buildings.

**NEW STAFF JUSTIFICATION MEMO**

**Department:** Parks and Recreation

**New Position Title:** Parks and Recreation Maintenance Technician      **Number of Positions:** 1

**Status:** Permanent Full Time      **Requested Hire Date:** 6-Apr-20

**COST OF HIRING**

**OPERATING BUDGET COSTS**

<u>Annual Costs</u>		<u>Partial Year Costs</u>	
Costs	Total	Costs	Total
Annual Salary:	\$	Partial Year Salary:	\$ 48,588.00
Annual Benefit Costs:	\$	Partial Benefit Costs:	\$ 20,847.00
<b>Total</b>	<u>\$</u>	<b>Total</b>	<u>\$ 69,435.00</u>

<b>Other Operating Costs:</b>	<b>Amount</b>	<b>G/L#</b>	<b>Total</b>
Uniforms/Clothing Allowance:	\$ 500.00		
Work Boots:	\$ 200.00		
Safety Equipment:	\$ 100.00		
Cell Phone/Radio:	\$ 240.00		
Association Dues:	\$ -		
Advertising:	\$ -		
Licences:	\$ -		
Training:	\$1,000.00		
<b>Total Operating Costs:</b>	<u>\$2,040.00</u>		<u>\$2,040.00</u>

**CAPITAL BUDGET COSTS**

<b>Capital Budget Costs:</b>	<b>Amount</b>	<b>Department</b>	<b>Capital Project Sheet#</b>	<b>Total</b>
Vehicle:	\$ -			
Renovations:	\$ -			
Computer:	\$ -			
Workstation:	\$ -			
Other: (Specify)				
Telephone, telephone jack & network drop	\$ -			
<b>Total Capital Costs:</b>	<u>\$ -</u>			<u>\$ -</u>

**TOTAL COSTS:** \$ 71,475.00



**NEW STAFF JUSTIFICATION MEMO**

**FUNDING SOURCE:**

New position for budget consideration.

**JUSTIFICATION FOR NEW POSITION:**

The additional P&R maintenance technician is being requested to take on additional work resulting from the expansion of Rockmosa Park which includes maintenance of the sports fields, leash free dog park, toboggan hill, walking trail and additional parking lot. In 2018 the province introduced new regulations to the Public Pools Act that had a significant impact on how we operate the Rockmosa Splash pad, 2019 was the first full season working under the new regulations and proved to be demanding on staff resources. Historically the parks department has scheduled summer students to work weekends during the summer months, however with the complexity of the issues that arise over the weekends during the summer months the parks department would like to start scheduling full time and seasonal staff to work weekends on rotation to improve service and reduce over time call outs. In 2020 it is also anticipated that we will take assumption of additional parkland in Noble Ridge and Ussher's Creek. In addition to the work load created by the additional physical space there has also been additional workload placed on the department from community programming and "Party in the Park". Additionally a third full time maintenance assistant will also allow us to remove the foreman position from the plow rotation in the winter months and allow that position to focus on their supervisory duties.



Township of Guelph/Eramosa  
2020 Budget Change Summary

Parks and Recreation	2019	2020	Year over Year Change
<b>Revenue</b>			
User Fees	\$ 680,492.00	\$ 684,728.00	\$ 4,236.00
Taxation - Other	\$ -	\$ -	\$ -
Penalty & Interest	\$ -	\$ -	\$ -
Other (Misc)	\$ 39,600.00	\$ 90,600.00	\$ 51,000.00
Grants	\$ 117,400.00	\$ 48,716.00	\$ (68,684.00)
Long Term Debt Financing			
Transfer From Reserves	\$ 749,964.00	\$ 199,900.00	\$ (550,064.00)
Transfer From Development Charges	\$ 664,542.00	\$ 1,388,883.00	\$ 724,341.00
<b>Total Revenue</b>	<b>\$ 2,251,998.00</b>	<b>\$ 2,412,827.00</b>	<b>\$ 160,829.00</b>
<b>Expenditures</b>			
Operating Costs	\$ 618,484.00	\$ 660,456.00	\$ 41,972.00
Debt Charges (Principal and Interest)	\$ 195,072.00	\$ 1,420,956.00	\$ 1,225,884.00
Salaries and Benefits	\$ 1,047,427.00	\$ 1,148,749.00	\$ 101,322.00
Transfers To Reserves	\$ 470,606.00	\$ 276,160.00	\$ (194,446.00)
<b>Total Expenditures</b>	<b>\$ 2,331,589.00</b>	<b>\$ 3,506,321.00</b>	<b>\$ 1,174,732.00</b>
			\$ -
<b>Capital Expenditures</b>	<b>\$ 1,158,650.00</b>	<b>\$ 199,900.00</b>	<b>\$ (958,750.00)</b>
<b>Total Operating and Capital Expenditures</b>	<b>\$ 3,490,239.00</b>	<b>\$ 3,706,221.00</b>	<b>\$ 215,982.00</b>
<b>Total Revenue Less Expenditure</b>	<b>\$ 1,238,241.00</b>	<b>\$ 1,293,394.00</b>	<b>\$ 55,153.00</b>

## General Ledger

### Revenue and Expense Working Current Budget Report

Up To Period 1 Accounts: 01-6???-???? by Department

Account	Description	2019 Total Budget	2019 Actual	Proposed Budget	Final Budget
<b>Fund: 01 General</b>					
<b>6101 Rockwood Town Hall</b>					
<b>Revenue</b>					
01-6101-3150	Grants	0.00	0.00		
01-6101-3600	Rental Income	-18,259.00	-17,867.32	-18,259.00	
01-6101-3900	Transfer from Reserves	0.00	0.00		
<b>Total Revenue</b>		<b>-18,259.00</b>	<b>-17,867.32</b>	<b>-18,259.00</b>	
<b>Expense</b>					
01-6101-4090	Fees - Legal	0.00	0.00		
01-6101-4150	Heating	0.00	0.00		
01-6101-4160	Hydro	0.00	0.00		
01-6101-4165	Insurance	609.00	609.00	670.00	
01-6101-4305	Repairs & Maint - Building	2,750.00	2,887.24	2,750.00	
01-6101-4310	Repairs & Maint - Equipment	0.00	0.00		
01-6101-4410	Security Monitoring	510.00	399.50	510.00	
01-6101-4430	Supplies and Services	560.00	35.11	560.00	
01-6101-4450	Telephone	0.00	0.00		
01-6101-4540	Transfers to Reserves	5,300.00	5,300.00	5,500.00	
<b>Total Expense</b>		<b>9,729.00</b>	<b>9,230.85</b>	<b>9,990.00</b>	
<b>Total 6101 Rockwood Town Hall</b>		<b>-8,530.00</b>	<b>-8,636.47</b>	<b>-8,269.00</b>	
<b>6103 Rockmosa</b>					
<b>Revenue</b>					
01-6103-3125	Miscellaneous Revenue	0.00	-203.50		
01-6103-3150	Grants	0.00	0.00		
01-6103-3600	Rental Income	-20,400.00	-26,876.38	-22,000.00	
01-6103-3640	Programming	-15,000.00	-18,326.31	-15,500.00	
01-6103-3900	Transfer from Reserves	0.00	0.00		
<b>Total Revenue</b>		<b>-35,400.00</b>	<b>-45,406.19</b>	<b>-37,500.00</b>	
<b>Expense</b>					
01-6103-4005	Advertising	3,100.00	2,155.70	3,100.00	
01-6103-4030	Cleaning	11,300.00	9,310.00	11,300.00	
01-6103-4035	Communications	1,600.00	1,398.00	1,600.00	
01-6103-4120	Garbage Collection	0.00	0.00		
01-6103-4150	Heating	5,000.00	3,148.01	5,000.00	
01-6103-4160	Hydro	7,500.00	4,154.58	6,500.00	
01-6103-4165	Insurance	2,267.00	2,267.00	2,494.00	
01-6103-4175	Lease Payments	0.00	0.00		
01-6103-4300	Property Taxes	0.00	0.00		
01-6103-4305	Repairs & Maint - Building	11,500.00	7,238.58	11,500.00	
01-6103-4310	Repairs & Maint - Equipment	0.00	0.00		
01-6103-4350	Salaries and Wages	12,472.00	4,769.45	12,626.00	
01-6103-4355	Salaries Benefits	1,875.00	397.90	1,875.00	
01-6103-4410	Security Monitoring	515.00	399.50	515.00	
01-6103-4415	Service Agreements	4,000.00	3,005.52	4,000.00	
01-6103-4430	Supplies and Services	8,000.00	7,978.67	8,000.00	

**General Ledger**  
**Revenue and Expense Working Current Budget Report**  
 Up To Period 1 Accounts: 01-6???-???? by Department

Account	Description	2019 Total Budget	2019 Actual	Proposed Budget	Final Budget
01-6103-4450	Telephone	0.00	0.00		
01-6103-4463	Utilities	800.00	412.64	800.00	
01-6103-4540	Transfers to Reserves	24,500.00	24,500.00	24,500.00	
<b>Total Expense</b>		<b>94,429.00</b>	<b>71,135.55</b>	<b>93,810.00</b>	
<b>Total 6103 Rockmosa</b>		<b>59,029.00</b>	<b>25,729.36</b>	<b>56,310.00</b>	
<b>6104 Eden Mills Community Centre</b>					
<b>Expense</b>					
01-6104-4090	Fees - Legal	0.00	0.00		
01-6104-4165	Insurance	1,712.00	1,712.00	1,883.00	
01-6104-4310	Repairs & Maint - Equipment	0.00	0.00		
01-6104-4485	Weekly Water Sampling	0.00	0.00		
<b>Total Expense</b>		<b>1,712.00</b>	<b>1,712.00</b>	<b>1,883.00</b>	
<b>Total 6104 Eden Mills Community Centre</b>		<b>1,712.00</b>	<b>1,712.00</b>	<b>1,883.00</b>	
<b>6105 Marden Community Centre</b>					
<b>Revenue</b>					
01-6105-3125	Miscellaneous Revenue	0.00	138.75		
01-6105-3600	Rental Income	-15,000.00	-13,256.30	-15,000.00	
01-6105-3640	Programming	0.00	0.00		
01-6105-3900	Transfer From Reserves	0.00	0.00		
<b>Total Revenue</b>		<b>-15,000.00</b>	<b>-13,117.55</b>	<b>-15,000.00</b>	
<b>Expense</b>					
01-6105-4005	Advertising	2,000.00	1,947.70	2,000.00	
01-6105-4030	Cleaning	3,100.00	1,750.00	3,100.00	
01-6105-4045	Debenture Payments	0.00	0.00		
01-6105-4150	Heating	2,000.00	1,141.70	2,000.00	
01-6105-4160	Hydro	2,500.00	1,447.42	2,500.00	
01-6105-4165	Insurance	1,272.00	1,272.00	1,400.00	
01-6105-4305	Repairs & Maint - Building	3,200.00	3,790.16	3,200.00	
01-6105-4310	Repairs & Maint - Equipment	0.00	239.99		
01-6105-4350	Salaries and Wages	0.00	0.00		
01-6105-4355	Salaries Benefits	0.00	0.00		
01-6105-4410	Security Monitoring	515.00	203.30	515.00	
01-6105-4430	Supplies and Services	3,300.00	3,358.88	3,300.00	
01-6105-4485	Weekly Water Sampling	570.00	354.50	570.00	
01-6105-4540	Transfers to Reserves	5,200.00	5,200.00	5,200.00	
<b>Total Expense</b>		<b>23,657.00</b>	<b>20,705.65</b>	<b>23,785.00</b>	
<b>Total 6105 Marden Community Centre</b>		<b>8,657.00</b>	<b>7,588.10</b>	<b>8,785.00</b>	
<b>6106 Marden Park House</b>					
<b>Revenue</b>					
01-6106-3600	Rental Income	-22,800.00	-28,500.00	-23,104.00	
01-6106-3900	Transfer From Reserves	-22,000.00	-19,162.30		

## General Ledger

### Revenue and Expense Working Current Budget Report

Up To Period 1 Accounts: 01-6???-???? by Department

Account	Description	2019 Total Budget	2019 Actual	Proposed Budget	Final Budget
<b>Total Revenue</b>		-44,800.00	-47,662.30	-23,104.00	
<b>Expense</b>					
01-6106-4090	Fees - Legal	0.00	0.00		
01-6106-4165	Insurance	818.00	818.00	900.00	
01-6106-4300	Property Taxes	6,600.00	4,774.88	6,600.00	
01-6106-4305	Repairs & Maint - Building	4,000.00	3,037.69	3,500.00	
01-6106-4430	Supplies and Services	0.00	52.89		
01-6106-4485	Weekly Water Sampling	580.00	160.20	580.00	
01-6106-4540	Transfers to Reserves	5,200.00	5,200.00	5,500.00	
<b>Total Expense</b>		17,198.00	14,043.66	17,080.00	
<b>Total 6106 Marden Park House</b>		-27,602.00	-33,618.64	-6,024.00	
<b>6107 Rockwood Cemetery Chapel</b>					
<b>Revenue</b>					
01-6107-3600	Rental Income	-425.00	0.00	-425.00	
01-6107-3900	Transfer from Reserves	0.00	0.00		
<b>Total Revenue</b>		-425.00	0.00	-425.00	
<b>Expense</b>					
01-6107-4090	Fees - Legal	0.00	0.00		
01-6107-4160	Hydro	950.00	162.15	450.00	
01-6107-4165	Insurance	646.00	646.00	710.00	
01-6107-4305	Repairs & Maint - Building	1,200.00	89.04	1,000.00	
01-6107-4430	Supplies and Services	550.00	560.60	650.00	
01-6107-4540	Transfers to Reserves	2,000.00	2,000.00	2,600.00	
<b>Total Expense</b>		5,346.00	3,457.79	5,410.00	
<b>Total 6107 Rockwood Cemetery Chapel</b>		4,921.00	3,457.79	4,985.00	
<b>6108 Rockwood Library/Older Adult Centre</b>					
<b>Revenue</b>					
01-6108-3150	Grant	-7,487.00	-1,365.00	-6,016.00	
01-6108-3600	Rental Income	-75,096.00	-66,456.97	-76,978.00	
01-6108-3640	Programming	-12,000.00	-14,083.90	-12,000.00	
01-6108-3900	Transfer from Reserves	-1,000.00	-1,000.00		
01-6108-3920	Transfer From Development Ct	0.00	0.00		
<b>Total Revenue</b>		-95,583.00	-82,905.87	-94,994.00	
<b>Expense</b>					
01-6108-4005	Advertising	4,500.00	1,971.40	4,500.00	
01-6108-4030	Cleaning	1,500.00	0.00	1,500.00	
01-6108-4035	Communications	1,900.00	1,701.01	1,900.00	
01-6108-4045	Debenture Payment	32,073.00	32,072.65	32,073.00	
01-6108-4150	Heating	3,100.00	1,713.29	3,100.00	
01-6108-4160	Hydro	4,500.00	2,761.75	4,500.00	



# General Ledger

## Revenue and Expense Working Current Budget Report

Up To Period 1 Accounts: 01-6???-???? by Department

Account	Description	2019 Total Budget	2019 Actual	Proposed Budget	Final Budget
01-6108-4165	Insurance	2,257.00	2,257.00	2,257.00	
01-6108-4220	Memberships and Dues	0.00	0.00	2,483.00	
01-6108-4235	Mileage	0.00	0.00		
01-6108-4287	Programming	12,000.00	13,985.77	15,000.00	
01-6108-4305	Repairs & Maint - Building	3,000.00	3,274.07	3,000.00	
01-6108-4310	Repairs & Maint - Equipment	0.00	0.00		
01-6108-4350	Salaries and Wages	0.00	0.00		
01-6108-4355	Salaries Benefits	0.00	0.00		
01-6108-4405	Seminars and Training	0.00	0.00		
01-6108-4410	Security Monitoring	530.00	399.50	530.00	
01-6108-4430	Supplies and Services	20,000.00	3,429.73	16,016.00	
01-6108-4450	Telephone	0.00	0.00		
01-6108-4463	Utilities	900.00	531.36	900.00	
01-6108-4540	Transfers to Reserves	6,350.00	6,350.00	6,350.00	
<b>Total Expense</b>		<b>92,610.00</b>	<b>70,447.53</b>	<b>94,109.00</b>	
<b>Total 6108 Rockwood Library/Older Adult Centre</b>		<b>-2,973.00</b>	<b>-12,458.34</b>	<b>-885.00</b>	
<b>6120 Capital Expenditures - P &amp; R Buildings</b>					
<b>Expense</b>					
01-6120-9044	Capital - Townhall Upgrades	0.00	0.00		
01-6120-9046	Capital - Rockmosa Basement	0.00	0.00		
01-6120-9047	Capital - Marden CC Soffit and	0.00	0.00		
01-6120-9048	Capital - Marden CC Sound Dai	0.00	0.00		
01-6120-9049	Capital - Rockmosa Rooftop HV	0.00	0.00		
01-6120-9050	Capital - Town Hall Roof Replac	0.00	0.00		
01-6120-9051	Capital - Rockwood Library Parl	0.00	0.00		
01-6120-9052	Capital - Marden Park House S	22,000.00	19,162.30		
01-6120-9999	Capital	0.00	0.00	10,000.00	
<b>Total Expense</b>		<b>22,000.00</b>	<b>19,162.30</b>	<b>10,000.00</b>	
<b>Total 6120 Capital Expenditures - P &amp; R Buildings</b>		<b>22,000.00</b>	<b>19,162.30</b>	<b>10,000.00</b>	
<b>6157 Royal Distributing Athletic Performance Centr</b>					
<b>Revenue</b>					
01-6157-3125	Miscellaneous Revenue	0.00	0.00	-4,100.00	
01-6157-3600	Rental Income	0.00	0.00	-320,000.00	
01-6157-3625	Office Rental Income	0.00	0.00	-6,762.00	
01-6157-3630	Track Revenue	0.00	0.00	-45,000.00	
01-6157-3640	Programming	0.00	0.00	-90,000.00	
01-6157-3900	Transfer from Reserves	0.00	0.00		
01-6157-3910	Transfer from Park in Lieu	0.00	0.00		
01-6157-3920	Transfer from Development Ch	0.00	0.00	-1,388,883.00	
<b>Total Revenue</b>		<b>0.00</b>	<b>0.00</b>	<b>-1,854,745.00</b>	
<b>Expense</b>					
01-6157-4005	Advertising	0.00	0.00	3,900.00	
01-6157-4035	Communications	0.00	0.00	3,500.00	
01-6157-4045	Debenture Payments	0.00	0.00	1,388,883.00	
01-6157-4090	Fees - Legal	0.00	0.00		

## General Ledger

### Revenue and Expense Working Current Budget Report

Up To Period 1 Accounts: 01-6???-???? by Department

Account	Description	2019 Total Budget	2019 Actual	Proposed Budget	Final Budget
01-6157-4150	Heating	0.00	0.00	8,400.00	
01-6157-4160	Hydro	0.00	0.00	52,000.00	
01-6157-4165	Insurance	0.00	0.00	30,340.00	
01-6157-4287	Programming	0.00	0.00	11,000.00	
01-6157-4305	Repairs & Maint - Building	0.00	0.00	15,000.00	
01-6157-4310	Repairs & Maint - Equipment	0.00	0.00	5,000.00	
01-6157-4350	Salaries and Wages	0.00	0.00	183,747.00	
01-6157-4355	Salaries Benefits	0.00	0.00	36,946.00	
01-6157-4410	Security Monitoring	0.00	0.00	517.00	
01-6157-4415	Service Agreements	0.00	0.00	10,000.00	
01-6157-4430	Supplies and services	0.00	0.00	15,000.00	
01-6157-4475	W/W Treatment	0.00	0.00	8,700.00	
01-6157-4485	Weekly Water Sampling	0.00	0.00	10,000.00	
01-6157-4540	Transfer to Reserves	0.00	0.00	35,000.00	
<b>Total Expense</b>		<b>0.00</b>	<b>0.00</b>	<b>1,817,933.00</b>	
<b>Total 6157 Royal Distributing Athletic Performance Centr</b>		<b>0.00</b>	<b>0.00</b>	<b>-36,812.00</b>	
<b>6250 General Parks</b>					
<b>Revenue</b>					
01-6250-3125	Miscellaneous Revenue	-35,500.00	-40,278.41	-36,500.00	
01-6250-3130	Financing	0.00	0.00		
01-6250-3150	Grants	-37,213.00	-48,716.10	-42,700.00	
01-6250-3500	Donation Revenue	0.00	-1,000.00		
01-6250-3640	Programming	0.00	-426.42		
01-6250-3900	Transfer from Reserves	-218,000.00	-235,099.05	-109,900.00	
01-6250-3920	Transfer From Development Ct	0.00	0.00		
01-6250-3925	Transfer From Chapel Trust	0.00	0.00		
01-6250-3990	Gain on Disposal of Tangible C	0.00	0.00		
<b>Total Revenue</b>		<b>-290,713.00</b>	<b>-325,519.98</b>	<b>-189,100.00</b>	
<b>Expense</b>					
01-6250-4005	Advertising	2,500.00	2,657.71	2,500.00	
01-6250-4035	Communications	8,000.00	6,788.06	8,000.00	
01-6250-4040	Computer Support	4,600.00	4,407.00	11,000.00	
01-6250-4070	Equipment Rental	3,000.00	3,716.01	5,500.00	
01-6250-4090	Fees - Legal	1,000.00	370.50	1,000.00	
01-6250-4100	Fees - Professional	3,000.00	9,262.88	3,000.00	
01-6250-4110	Fleet	14,500.00	15,653.05	14,500.00	
01-6250-4120	Garbage Collection	12,750.00	13,557.48	14,000.00	
01-6250-4165	Insurance	37,079.00	37,079.00	40,787.00	
01-6250-4175	Lease Payments	4,000.00	3,906.79	4,000.00	
01-6250-4220	Memberships and Dues	1,400.00	1,405.00	1,400.00	
01-6250-4235	Mileage	1,200.00	480.85	1,200.00	
01-6250-4250	Office Equipment	3,700.00	4,828.95	3,700.00	
01-6250-4270	Plant Materials/Tree Planting	7,000.00	8,934.45	7,000.00	
01-6250-4287	Programming	0.00	600.00		
01-6250-4310	Repairs & Maint - Equipment	16,000.00	13,580.35	16,000.00	
01-6250-4315	Repairs & Maint - Playground E	7,650.00	6,955.28	15,000.00	

## General Ledger

### Revenue and Expense Working Current Budget Report

Up To Period 1 Accounts: 01-6???-???? by Department

Account	Description	2019 Total Budget	2019 Actual	Proposed Budget	Final Budget
01-6250-4350	Salaries and Wages	659,495.00	589,423.21	708,455.00	
01-6250-4355	Salaries Benefits	183,459.00	180,871.82	205,100.00	
01-6250-4405	Seminars and Training	10,000.00	7,791.67	10,000.00	
01-6250-4420	Special Events	31,500.00	36,420.13	31,500.00	
01-6250-4430	Supplies and Services	22,000.00	21,450.54	25,000.00	
01-6250-4450	Telephone	100.00	2,390.88	100.00	
01-6250-4455	Tree Cutting	7,200.00	5,235.00	8,000.00	
01-6250-4460	Uniforms	4,500.00	5,266.10	5,500.00	
01-6250-4465	Vehicle Gas & Oil	24,000.00	20,873.51	24,000.00	
01-6250-4490	Winter Maintenance	2,600.00	0.00	2,600.00	
01-6250-4510	Transfer to Capital Reserve	25,500.00	25,500.00	26,010.00	
01-6250-4540	Transfers to Reserves	84,000.00	84,000.00	100,500.00	
01-6250-4590	Loss on Disposal of Tangible C	0.00	0.00		
01-6250-4595	Amortization Expense	0.00	0.00		
01-6250-4599	Indirect Cost Transfer	0.00	0.00		
<b>Total Expense</b>		<b>1,181,733.00</b>	<b>1,113,406.22</b>	<b>1,295,352.00</b>	
<b>Total 6250 General Parks</b>		<b>891,020.00</b>	<b>787,886.24</b>	<b>1,106,252.00</b>	
<b>6252 Lloyd Dyer Park</b>					
<b>Revenue</b>					
01-6252-3600	Rental Income	0.00	0.00		
01-6252-3610	Ball Diamond Rental	-2,100.00	-3,710.33	-2,100.00	
01-6252-3900	Transfer From Reserves	0.00	0.00		
<b>Total Revenue</b>		<b>-2,100.00</b>	<b>-3,710.33</b>	<b>-2,100.00</b>	
<b>Expense</b>					
01-6252-4035	Communications	1,500.00	857.48	1,500.00	
01-6252-4150	Heating	700.00	539.67	700.00	
01-6252-4160	Hydro	1,500.00	1,272.03	1,500.00	
01-6252-4300	Property Taxes	0.00	0.00		
01-6252-4305	Repairs & Maint - Building	3,900.00	4,979.96	3,900.00	
01-6252-4310	Repairs & Maint - Equipment	0.00	0.00		
01-6252-4315	Repairs & Maint - Playground E	0.00	0.00		
01-6252-4410	Security Monitoring	525.00	399.50	525.00	
01-6252-4430	Supplies and Services	4,200.00	3,680.81	4,200.00	
01-6252-4450	Telephone	0.00	0.00		
<b>Total Expense</b>		<b>12,325.00</b>	<b>11,729.45</b>	<b>12,325.00</b>	
<b>Total 6252 Lloyd Dyer Park</b>		<b>10,225.00</b>	<b>8,019.12</b>	<b>10,225.00</b>	
<b>6253 Rockmosa Park</b>					
<b>Revenue</b>					
01-6253-3150	Grants	-72,700.00	-62,700.00		
01-6253-3500	Donation Revenue	0.00	-50,000.00	-50,000.00	
01-6253-3605	Soccer Field Rentals	-4,000.00	-4,346.86	-4,000.00	
01-6253-3610	Ball Diamond Rental	-1,500.00	-1,232.14	-1,500.00	
01-6253-3900	Transfer from Reserves	-358,964.00	-358,964.00	-80,000.00	
01-6253-3920	Transfer From Development Ct	-321,986.00	-321,986.00		

## General Ledger

### Revenue and Expense Working Current Budget Report

Up To Period 1 Accounts: 01-6???-???? by Department

Account	Description	2019 Total Budget	2019 Actual	Proposed Budget	Final Budget
<b>Total Revenue</b>		-759,150.00	-799,229.00	-135,500.00	
<b>Expense</b>					
01-6253-4160	Hydro	4,000.00	3,309.49	4,000.00	
01-6253-4305	Repairs & Maint - Building	2,040.00	4,183.48	2,081.00	
01-6253-4310	Repairs & Maint - Equipment	0.00	52.74		
01-6253-4315	Repairs & Maint - Playground E	1,500.00	0.00	1,500.00	
01-6253-4316	Repairs and Maintenance - Spl:	13,500.00	13,664.20	15,000.00	
01-6253-4410	Security Monitoring	0.00	224.75		
01-6253-4430	Supplies and Services	6,630.00	7,307.57	6,763.00	
01-6253-4465	Utilities	12,000.00	0.00	11,000.00	
01-6253-4540	Transfer to Reserves	0.00	50,000.00	60,000.00	
<b>Total Expense</b>		39,670.00	78,742.23	100,344.00	
<b>Total 6253 Rockmosa Park</b>		-719,480.00	-720,486.77	-35,156.00	
<b>6256 Eden Mills Park</b>					
<b>Revenue</b>					
01-6256-3605	Soccer Field Rental	-1,000.00	-667.92	-1,000.00	
01-6256-3610	Ball Diamond Rentals	0.00	0.00		
01-6256-3900	Transfer from Reserves	0.00	0.00		
<b>Total Revenue</b>		-1,000.00	-667.92	-1,000.00	
<b>Expense</b>					
01-6256-4090	Fees - Legal	0.00	0.00		
01-6256-4160	Hydro	1,000.00	625.60	1,000.00	
01-6256-4165	Insurance	0.00	0.00		
01-6256-4305	Repairs & Maint - Building	0.00	0.00		
01-6256-4315	Repairs & Maint - Playground E	600.00	84.00	600.00	
01-6256-4430	Supplies and Services	3,500.00	3,071.85	3,500.00	
01-6256-4450	Telephone	0.00	0.00		
01-6256-4485	Weekly Water Sampling	0.00	0.00		
<b>Total Expense</b>		5,100.00	3,781.45	5,100.00	
<b>Total 6256 Eden Mills Park</b>		4,100.00	3,113.53	4,100.00	
<b>6257 Marden Park</b>					
<b>Revenue</b>					
01-6257-3125	Miscellaneous Revenue	-4,100.00	-5,397.40		
01-6257-3500	Donation Revenue	0.00	-13,000.00		
01-6257-3600	Rental Income	-320,000.00	-282,717.80		
01-6257-3610	Ball Diamond Rentals	-7,650.00	-8,824.34	-7,600.00	
01-6257-3615	Pavillion Rental	-3,500.00	-3,226.74	-3,500.00	
01-6257-3620	Outdoor Field Rental Income	-20,000.00	-20,890.01	-20,000.00	
01-6257-3625	Office Rental Income	-6,762.00	-13,534.00		
01-6257-3630	Track Revenue	-45,000.00	-46,059.00		
01-6257-3640	Programming	-90,000.00	-84,252.02		
01-6257-3900	Transfer from Reserves	-150,000.00	-120,000.00	-10,000.00	
01-6257-3910	Transfer from Park in Lieu	0.00	0.00		



## General Ledger

### Revenue and Expense Working Current Budget Report

Up To Period 1 Accounts: 01-6???-???? by Department

Account	Description	2019 Total Budget	2019 Actual	Proposed Budget	Final Budget
01-6257-3920	Transfer from Development Ch	-342,556.00	0.00		
<b>Total Revenue</b>		<b>-989,568.00</b>	<b>-597,901.31</b>	<b>-41,100.00</b>	
<b>Expense</b>					
01-6257-4005	Advertising	3,900.00	1,880.00		
01-6257-4035	Communications	3,500.00	2,178.18		
01-6257-4045	Debenture Payments	162,999.00	162,998.50		
01-6257-4090	Fees - Legal	0.00	0.00		
01-6257-4120	Garbage Collection	0.00	0.00		
01-6257-4150	Heating	9,800.00	5,498.98	2,800.00	
01-6257-4160	Hydro	52,000.00	49,319.82	2,900.00	
01-6257-4165	Insurance	27,582.00	27,582.00		
01-6257-4287	Programming	11,000.00	9,850.25		
01-6257-4305	Repairs & Maint - Building	20,000.00	17,309.26	5,000.00	
01-6257-4310	Repairs & Maint - Equipment	5,000.00	4,828.00		
01-6257-4315	Repairs & Maint - Playground E	500.00	0.00	500.00	
01-6257-4350	Salaries and Wages	156,387.00	155,606.02		
01-6257-4355	Salaries Benefits	33,739.00	36,607.47		
01-6257-4410	Security Monitoring	517.00	399.50		
01-6257-4430	Supplies and Services	33,000.00	34,328.80	13,000.00	
01-6257-4431	Supplies - Vending	0.00	0.00		
01-6257-4450	Telephone	0.00	4.51		
01-6257-4475	W/W Treatment	8,700.00	9,043.58		
01-6257-4485	Weekly Water Sampling	6,900.00	3,543.57		
01-6257-4540	Transfer to Reserves	312,556.00	20,000.00	5,000.00	
<b>Total Expense</b>		<b>848,080.00</b>	<b>540,978.44</b>	<b>29,200.00</b>	
<b>Total 6257 Marden Park</b>		<b>-141,488.00</b>	<b>-56,922.87</b>	<b>-11,900.00</b>	
<b>6299 Capital Expenditures - P &amp; R Parks</b>					
<b>Expense</b>					
01-6299-9411	Capital - Picnic Tables	0.00	0.00		
01-6299-9423	Capital - Marden Park Sport Fie	0.00	0.00		
01-6299-9431	Capital - Wide Area Mower	0.00	0.00		
01-6299-9434	Capital - Ball Diamond Infield M	15,000.00	13,798.66		
01-6299-9474	Capital - Rockwood Banners	10,000.00	41,453.39		
01-6299-9477	Capital - Rockmosa Park Devel	753,650.00	819,500.53		
01-6299-9478	Capital - Skate Park Design	0.00	0.00		
01-6299-9479	Capital - Splash Pad Refurbishr	0.00	0.00		
01-6299-9480	Capital - Unit 100 Vehicle Repl	0.00	0.00		
01-6299-9481	Capital - Lighting Decommissio	0.00	0.00		
01-6299-9482	Capital - RDAPC Masonry Worl	0.00	0.00		
01-6299-9483	Capital - RDAPC Water Treatm	0.00	0.00		
01-6299-9484	Capital - Stone Pillar Repair (M	0.00	0.00		
01-6299-9485	Capital - Wide Area Mower	118,000.00	104,847.00		
01-6299-9486	Capital - Pick-Up Truck	0.00	0.00		
01-6299-9487	Capital - Fence and Goals (Mar	0.00	0.00		
01-6299-9488	Capital - Marden Shop Heating	30,000.00	17,457.37		
01-6299-9489	Capital - Survey Parkinson Cen	15,000.00	4,965.00		
01-6299-9490	Capital - James Lynch Play Sru	75,000.00	73,111.15		
01-6299-9491	Capital - LED Light Retrofit RD/	120,000.00	75,156.45		
01-6299-9998	Capital - Special Events	0.00	0.00		
01-6299-9999	Capital	0.00	0.00	189,900.00	

**General Ledger**  
Revenue and Expense Working Current Budget Report  
Up To Period 1 Accounts: 01-6???-???? by Department

Account	Description	2019 Total Budget	2019 Actual	Proposed Budget	Final Budget
	<b>Total Expense</b>	1,136,650.00	1,150,289.55	189,900.00	
	<b>Total 6299 Capital Expenditures - P &amp; R Parks</b>	1,136,650.00	1,150,289.55	189,900.00	

## General Ledger

### Revenue and Expense Working Current Budget Report

Up To Period 1 Accounts: 01-6???-???? by Department

Account	Description	2019 Total Budget	2019 Actual	Proposed Budget	Final Budget
01-6101	Rockwood Town Hall	-8,530.00	-8,636.47	-8,269.00	
01-6103	Rockmosa	59,029.00	25,729.36	56,310.00	
01-6104	Eden Mills Community Centre	1,712.00	1,712.00	1,883.00	
01-6105	Marden Community Centre	8,657.00	7,588.10	8,785.00	
01-6106	Marden Park House	-27,602.00	-33,618.64	-6,024.00	
01-6107	Rockwood Cemetery Chapel	4,921.00	3,457.79	4,985.00	
01-6108	Rockwood Library/Older Adult Centre	-2,973.00	-12,458.34	-885.00	
01-6120	Capital Expenditures - P & R Buildings	22,000.00	19,162.30	10,000.00	
01-6157	Royal Distributing Athletic Performance Centre	0.00	0.00	-36,812.00	
01-6250	General Parks	891,020.00	787,886.24	1,106,252.00	
01-6252	Lloyd Dyer Park	10,225.00	8,019.12	10,225.00	
01-6253	Rockmosa Park	-719,480.00	-720,486.77	-35,156.00	
01-6256	Eden Mills Park	4,100.00	3,113.53	4,100.00	
01-6257	Marden Park	-141,488.00	-56,922.87	-11,900.00	
01-6299	Capital Expenditures - P & R Parks	1,136,650.00	1,150,289.55	189,900.00	
Total Revenues:		-2,251,998.00	-1,933,987.77	-2,412,827.00	
Total Expenses:		3,490,239.00	3,108,822.67	3,706,221.00	
Report Net:		1,238,241.00	1,174,834.90	1,293,394.00	

Township of Guelph/Erarnosa - Parks & Recreation 2020 Capital Expenditures		SOURCE OF FINANCING						
	TOTAL COST	GRANTS	DEVELOPMENT CHARGES	RESERVES	REVENUE	OTHER	DETAILS	
<b>Buildings</b>								
Steel Roof on Marden Pump House 01-6120-9052	\$ 10,000.00			\$ 10,000.00				
<b>Total Capital - Buildings</b>	\$ 10,000.00	\$ -	\$ -	\$ 10,000.00	\$ -	\$ -	\$ -	
<b>General Parks and Recreation</b>								
Rockmosa Park Development 01-6299-9477	\$ 80,000.00			\$ 80,000.00				
1/2 Ton Pick Up Truck 01-6299-9486	\$ 42,400.00			\$ 42,400.00				
Recreation Software 01-6299-9492	\$8,000.00			\$8,000.00				
Ball Diamond In-fielder 01-6299-9493	\$15,500.00			\$ 15,500.00				
Shade Shelter - Cross Creek Park 01-6299-9494	\$44,000.00			\$ 44,000.00				
<b>Total Capital - Parks</b>	\$ 189,900.00	\$ -	\$ -	\$ 189,900.00	\$ -	\$ -	\$ -	
<b>Total</b>	\$ 199,900.00	\$ -	\$ -	\$ 199,900.00	\$ -	\$ -	\$ -	

**Funding**

Building Reserve	\$ 8,000.00
General Parks Reserve	\$ 8,000.00
Equipment Reserve	\$ 59,900.00
Working Fund Reserve	\$ 124,000.00
<b>Total Capital Funding</b>	<b>\$ 199,900.00</b>



**TOWNSHIP OF GUELPH/ERAMOSIA  
CAPITAL PROJECT DETAIL SHEET  
2020 Budget**

PROJECT DETAIL					
Department:	Parks and Recreation				
Account Number:					
Project Name:	Steel Roof Marden Park Water/Waste Water Building				
Project Category:	Parks Maintenance				
Project Department Priority:					
Project Description:	Installation of a steel roof on the Marden Park water/waste water building.				
Project Justification:	Currently there are asphalt three tab shingles on the water/waste water building. The shingles are nearing the end of their useful life and a new roofing system needs to be installed prior to shingle failure.				
CAPITAL PROJECT COSTING AND FUNDING					
<b>Costs</b>	<b>2020</b>	<b>2021</b>	<b>2022</b>	<b>2023</b>	<b>2024</b>
Capital Purchases	\$ 10,000.00				
Sub-Contracting					
Consulting Fees					
Engineering Fees					
Geo Technical Fees					
Legal Fees					
Contingency					
<b>Total</b>	<b>\$ 10,000.00</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
<b>Funding</b>					
Transfer from Building Reserves	\$ 10,000.00				
Taxation					
Other					
<b>Total</b>	<b>\$ 10,000.00</b>		<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
NET OPERATING COSTS					
Estimated Completion Date:	2020				
New Operating Costs Per Year:	0				
Amount:					
Robin Milne Submitted By	Robin Milne Department Head				
Nov 1st, 2019 Date Prepared	Reviewed by Director of Finance				

**TOWNSHIP OF GUELPH/ERAMOSIA  
CAPITAL PROJECT DETAIL SHEET  
2020 Budget**

PROJECT DETAIL					
Department:	Parks and Recreation				
Account Number:	01-6299-9477				
Project Name:	Rockmosa Park Development				
Project Category:	Park Expansion				
Project Department Priority:	In Accordance With P&R Master Plan				
Project Description:	Installation of a Molok, final course of asphalt in dog park parking lot, concrete walkway into dog park, over seeding, signage, soccer goals, garbage cans and soccer benches.				
Project Justification:	This project is the result of a community engagement exercise that collected public input into the design of the existing and expansion area of Rockmosa Park. Site furnishing will complete this phase of the Rockmosa expansion.				
CAPITAL PROJECT COSTING AND FUNDING					
Costs	2020	2021	2022	2023	2024
Capital Purchases	\$ 80,000.00				
Sub-Contracting					
Consulting Fees					
Engineering Fees					
Testing					
Legal Fees					
Contingency					
<b>Total</b>	<b>\$ 80,000.00</b>		<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
Funding					
Working Fund Reserve	\$ 80,000.00				
<b>Total</b>	<b>\$ 80,000.00</b>		<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
NET OPERATING COSTS					
Estimated Completion Date:	2020				
New Operating Costs Per Year:	\$ 55,000.00				
Amount:					
Robin Milne Submitted By					Robin Milne Department Head
November 1st, 2019 Date Prepared					Reviewed by Director of Finance



**TOWNSHIP OF GUELPH/ERAMOSIA  
CAPITAL PROJECT DETAIL SHEET  
2020 Budget**

PROJECT DETAIL					
Department:	Parks and Recreation				
Account Number:					
Project Name:	1/2 Ton Pick-up Truck				
Project Category:	Parks Maintenance				
Project Department Priority:					
Project Description:	Purchase of a 1/2 ton pick-up truck.				
Project Justification:	This proposed vehicle purchase is an addition to the Parks and Recreation fleet and will be a dedicated vehicle for the parks foreman.				
CAPITAL PROJECT COSTING AND FUNDING					
Costs	2020	2021	2022	2023	2024
Capital Purchases	\$ 42,400.00				
Sub-Contracting					
Consulting Fees					
Engineering Fees					
Geo Technical Fees					
Legal Fees					
Contingency					
<b>Total</b>	<b>\$ 42,400.00</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
Funding					
Transfer from Equipment Reserves	\$ 42,400.00				
Taxation					
Other					
<b>Total</b>	<b>\$ 42,400.00</b>		<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
NET OPERATING COSTS					
Estimated Completion Date:	2020				
New Operating Costs Per Year:	0				
Amount:					
Robin Milne Submitted By			Robin Milne Department Head		
Nov 1st, 2019 Date Prepared			Reviewed by Director of Finance		

**TOWNSHIP OF GUELPH/ERAMOSIA  
CAPITAL PROJECT DETAIL SHEET  
2020 Budget**

PROJECT DETAIL					
Department:	Parks and Recreation				
Account Number:					
Project Name:	Recreation and Facility Booking Software				
Project Category:	Parks Maintenance				
Project Department Priority:					
Project Description:	Purchase and installation of recreation and facility booking software that will provide an on-line platform to our residents.				
Project Justification:	The provision of on-line booking software for Township delivered recreation programs and facility bookings will allow residents to register on-line. It is anticipated that this will free up staff time and potentially increase program registrations and facility rentals.				
CAPITAL PROJECT COSTING AND FUNDING					
Costs	2020	2021	2022	2023	2024
Capital Purchases	\$ 8,000.00				
Sub-Contracting					
Consulting Fees					
Engineering Fees					
Geo Technical Fees					
Legal Fees					
Contingency					
<b>Total</b>	<b>\$ 8,000.00</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
Funding					
Parks and Recreation Reserves	\$ 8,000.00				
Taxation					
Other					
<b>Total</b>	<b>\$ 8,000.00</b>		<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
NET OPERATING COSTS					
Estimated Completion Date:	2020				
New Operating Costs Per Year:	0				
Amount:					
Robin Milne Submitted By			Robin Milne Department Head		
Nov 1st, 2019 Date Prepared			Reviewed by Director of Finance		



**TOWNSHIP OF GUELPH/ERAMOSIA  
CAPITAL PROJECT DETAIL SHEET  
2020 Budget**

PROJECT DETAIL					
Department:	Parks and Recreation				
Account Number:					
Project Name:	Ball Diamond In-fielder				
Project Category:	Parks Maintenance				
Project Department Priority:					
Project Description:	Purchase replacement 3-point hitch ball diamond infielder.				
Project Justification:	This proposed purchase is to replace the existing ball diamond in-fielder that was put into service in approximately 2003. Replacement is in accordance with the Township equipment replacement policy.				
CAPITAL PROJECT COSTING AND FUNDING					
Costs	2020	2021	2022	2023	2024
Capital Purchases	\$ 15,500.00				
Sub-Contracting					
Consulting Fees					
Engineering Fees					
Geo Technical Fees					
Legal Fees					
Contingency					
<b>Total</b>	<b>\$ 15,500.00</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
Funding					
Transfer from Equipment Reserves	\$ 15,500.00				
Taxation					
Other					
<b>Total</b>	<b>\$ 15,500.00</b>		<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
NET OPERATING COSTS					
Estimated Completion Date:	2020				
New Operating Costs Per Year:	0				
Amount:					
Robin Milne Submitted By			Robin Milne Department Head		
Nov 1st, 2019 Date Prepared			Reviewed by Director of Finance		

**TOWNSHIP OF GUELPH/ERAMOSIA  
CAPITAL PROJECT DETAIL SHEET  
2020 Budget**

PROJECT DETAIL					
Department:	Parks and Recreation				
Account Number:					
Project Name:	Shade Shelter - Cross Creek Park				
Project Category:					
Project Department Priority:					
Project Description:	Supply and installation of 16' hexagon structural steel shade pergola on a concrete pad.				
Project Justification:	This project is the result of the community's request for a space at Cross Creek Park to seek shade during the summer months.				
CAPITAL PROJECT COSTING AND FUNDING					
Costs	2020	2021	2022	2023	2024
Capital Purchases	\$ 23,995.00				
Sub-Contracting	\$ 16,900.00				
Consulting Fees					
Engineering Fees	\$ 2,700.00				
Testing					
Building Permit	\$ 405.00				
Legal Fees					
Contingency					
<b>Total</b>	<b>\$ 44,000.00</b>		<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
Funding					
Working Fund Reserve	\$ 44,000.00				
<b>Total</b>	<b>\$ 44,000.00</b>		<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
NET OPERATING COSTS					
Estimated Completion Date:	2020				
New Operating Costs Per Year:	0				
Amount:					
Robin Milne Submitted By			Robin Milne Department Head		
December 2nd, 2019 Date Prepared			Reviewed by Director of Finance		



### Department: Planning

#### CORE SERVICES:

- Responsible for the preparation of recommendations to Council regarding proposed amendments to the Township's land use planning documents.
- Prepares planning documents to implement Council's decisions on applications.
- Administration of the Zoning By-law with respect to interpretation of permitted uses and provisions of the by-law including setbacks, lot coverage and parking requirements.
- Oversee and coordinate processing and management of development applications and preparation of comprehensive reports and recommendations to Council. Oversee preparation of draft plans of subdivision conditions, subdivision, servicing, and site plan agreements.
- Prepares recommendations to the Committee of Adjustment on applications for consents and minor variances.
- Prepares and manages long term and special projects relating to issues that may affect land use planning and development, source water protection, environmental protection and other matters that affect the future form and development of the Township.
- Coordinate and develop the Township's Geographic Information System (GIS) applications ensuring data sets are up to date and accurate. Provide custom mapping services including maintaining the drawing repository. Create custom application to provide Township wide departmental support in the consumption of GIS data and services.

#### BUDGET HIGHLIGHTS

##### OPERATING BUDGET:

- The Township contracts planning services, as required, from the County of Wellington.
- Additional funding has been included in the 2020 budget to support applications for the Township's Community Improvement Program.

**CAPITAL PROJECTS:** The planning department is not proposing any capital projects for 2020.

Township of Guelph/Eramosa  
2020 Budget Change Summary

Planning and Development	2019	2020	Year over Year Change
<b>Revenue</b>			
User Fees	\$ 55,250.00	\$ 53,250.00	\$ (2,000.00)
Taxation - Other	\$ -	\$ 4,103.00	\$ 4,103.00
Penalty & Interest	\$ -	\$ -	\$ -
Other (Misc)	\$ -	\$ 5,000.00	\$ 5,000.00
Grants	\$ 27,500.00	\$ 27,500.00	\$ -
Long Term Debt Financing	\$ -	\$ -	\$ -
Transfer From Reserves	\$ -	\$ -	\$ -
Transfer From Development Charges	\$ -	\$ -	\$ -
<b>Total Revenue</b>	<b>\$ 82,750.00</b>	<b>\$ 89,853.00</b>	<b>\$ 7,103.00</b>
<b>Expenditures</b>			
Operating Costs	\$ 195,761.00	\$ 180,175.00	\$ (15,586.00)
Debt Charges (Principal and Interest)	\$ -	\$ 4,103.00	\$ 4,103.00
Salaries and Benefits	\$ 79,850.00	\$ 81,133.00	\$ 1,283.00
Transfers To Reserves	\$ -	\$ -	\$ -
<b>Total Expenditures</b>	<b>\$ 275,611.00</b>	<b>\$ 265,411.00</b>	<b>\$ (10,200.00)</b>
		\$ -	\$ -
<b>Net Operating Revenue Less Expenditures</b>	<b>\$ 192,861.00</b>	<b>\$ 175,558.00</b>	<b>\$ (17,303.00)</b>
<b>Capital Expenditures</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
<b>Total Revenue Less Expenditure</b>	<b>\$ 192,861.00</b>	<b>\$ 175,558.00</b>	<b>\$ (17,303.00)</b>



# General Ledger

## Revenue and Expense Working Current Budget Report

Up To Period 1 Accounts: 01-????-???? by Department

Account	Description	2019 Total Budget	2019 Actual	Proposed Budget	Final Budget
<b>Fund: 01 General</b>					
<b>7100 Committee of Adjustment</b>					
<b>Revenue</b>					
01-7100-3700	Minor Variance Fees	-23,000.00	-18,039.00	-18,000.00	_____
<b>Total Revenue</b>		<b>-23,000.00</b>	<b>-18,039.00</b>	<b>-18,000.00</b>	_____
<b>Expense</b>					
01-7100-4005	Advertising	250.00	0.00		_____
01-7100-4090	Fees - Legal	500.00	0.00	250.00	_____
01-7100-4095	Fees - Planning	5,000.00	6,684.72	6,300.00	_____
01-7100-4220	Memberships and Dues	610.00	0.00	610.00	_____
01-7100-4235	Mileage	175.00	0.00	175.00	_____
01-7100-4285	Postage & Shipping	0.00	0.00		_____
01-7100-4350	Salaries and Wages	1,500.00	1,050.00	1,500.00	_____
01-7100-4355	Salaries Benefits	100.00	77.42	100.00	_____
01-7100-4405	Seminars and Training	1,500.00	310.00	1,000.00	_____
01-7100-4430	Supplies and Services	200.00	0.00		_____
01-7100-4599	Indirect Costs Transfer	236.00	0.00	250.00	_____
<b>Total Expense</b>		<b>10,071.00</b>	<b>8,122.14</b>	<b>10,185.00</b>	_____
<b>Total 7100 Committee of Adjustment</b>		<b>-12,929.00</b>	<b>-9,916.86</b>	<b>-7,815.00</b>	_____
<b>7200 Planning</b>					
<b>Revenue</b>					
01-7200-3120	Administration Charges	-32,000.00	-38,586.00	-35,000.00	_____
01-7200-3125	Miscellaneous Revenue	0.00	-4,572.00	-5,000.00	_____
01-7200-3150	Grants	0.00	0.00		_____
01-7200-3900	Transfer From Reserves	0.00	0.00		_____
01-7200-3920	Transfer from Development Ch	0.00	0.00		_____
01-7200-3990	Gain on Disposal of Tangible C	0.00	0.00		_____
<b>Total Revenue</b>		<b>-32,000.00</b>	<b>-43,158.00</b>	<b>-40,000.00</b>	_____
<b>Expense</b>					
01-7200-4005	Advertising	2,000.00	0.00	2,000.00	_____
01-7200-4040	Computer Support	1,550.00	1,519.61	1,550.00	_____
01-7200-4080	Fees - Engineering	5,000.00	4,299.72	5,000.00	_____
01-7200-4090	Fees - Legal	45,000.00	34,199.13	30,000.00	_____
01-7200-4095	Fees - Planning	72,000.00	49,464.09	60,000.00	_____
01-7200-4100	Fees - Professional - Other	0.00	0.00		_____
01-7200-4170	Insurance Claims	0.00	0.00		_____
01-7200-4235	Mileage	100.00	0.00	100.00	_____
01-7200-4285	Postage & Shipping	200.00	142.73	200.00	_____
01-7200-4350	Salaries and Wages	55,000.00	47,664.12	55,950.00	_____
01-7200-4355	Salaries Benefits	19,250.00	18,853.49	19,583.00	_____
01-7200-4405	Seminars and Training	2,500.00	0.00	2,500.00	_____
01-7200-4430	Supplies and Services	3,500.00	1,727.69	3,000.00	_____
01-7200-4450	Telephone	100.00	73.29	100.00	_____
01-7200-4540	Transfers to Reserves	0.00	0.00		_____
01-7200-4590	Loss on Disposal of Tangible C	0.00	0.00		_____

## General Ledger

### Revenue and Expense Working Current Budget Report

Up To Period 1 Accounts: 01-7???-???? by Department

Account	Description	2019 Total Budget	2019 Actual	Proposed Budget	Final Budget
01-7200-4595	Amortization Expense	0.00	0.00		
01-7200-4599	Indirect Costs Transfer	5,300.00	0.00	5,300.00	
<b>Total Expense</b>		<b>211,500.00</b>	<b>157,943.87</b>	<b>185,283.00</b>	
<b>Total 7200 Planning</b>		<b>179,500.00</b>	<b>114,785.87</b>	<b>145,283.00</b>	
<b>7220 Capital Expenditures - Planning</b>					
<b>Expense</b>					
01-7220-9999	Capital	0.00	0.00		
<b>Total Expense</b>		<b>0.00</b>	<b>0.00</b>		
<b>Total 7220 Capital Expenditures - Planning</b>		<b>0.00</b>	<b>0.00</b>		
<b>7300 Tile Drainage</b>					
<b>Revenue</b>					
01-7300-3705	Tax Revenue Tile Drainage Det	0.00	0.00	-4,103.00	
01-7300-3710	Drainage Superintendent Grant	-2,500.00	0.00	-2,500.00	
<b>Total Revenue</b>		<b>-2,500.00</b>	<b>0.00</b>	<b>-6,603.00</b>	
<b>Expense</b>					
01-7300-4045	Debenture Payments	0.00	0.00	4,103.00	
01-7300-4235	Mileage	500.00	0.00	500.00	
01-7300-4350	Salaries and Wages	4,000.00	0.00	4,000.00	
<b>Total Expense</b>		<b>4,500.00</b>	<b>0.00</b>	<b>8,603.00</b>	
<b>Total 7300 Tile Drainage</b>		<b>2,000.00</b>	<b>0.00</b>	<b>2,000.00</b>	
<b>7400 Heritage Committee</b>					
<b>Revenue</b>					
01-7400-3125	Miscellaneous Revenue	-250.00	-226.90	-250.00	
<b>Total Revenue</b>		<b>-250.00</b>	<b>-226.90</b>	<b>-250.00</b>	
<b>Expense</b>					
01-7400-4220	Memberships and Dues	0.00	0.00		
01-7400-4235	Mileage	50.00	0.00	50.00	
01-7400-4255	Open Houses	0.00	0.00		
01-7400-4275	Plaquing & Research	0.00	0.00		
01-7400-4430	Supplies and Services	3,200.00	324.75	5,000.00	
<b>Total Expense</b>		<b>3,250.00</b>	<b>324.75</b>	<b>5,050.00</b>	
<b>Total 7400 Heritage Committee</b>		<b>3,000.00</b>	<b>97.85</b>	<b>4,800.00</b>	
<b>7500 Economic Development</b>					
<b>Revenue</b>					
01-7500-3125	Miscellaneous Revenue	0.00	0.00		

## General Ledger

### Revenue and Expense Working Current Budget Report

Up To Period 1 Accounts: 01-????-???? by Department

Account	Description	2019 Total Budget	2019 Actual	Proposed Budget	Final Budget
01-7500-3150	Grants	-25,000.00	-25,000.00	-25,000.00	
<b>Total Revenue</b>		-25,000.00	-25,000.00	-25,000.00	
<b>Expense</b>					
01-7500-4005	Advertising	2,500.00	1,812.70	2,500.00	
01-7500-4095	Fees - Planning	0.00	0.00		
01-7500-4100	Fees - Professional Other	25,000.00	3,997.52		
01-7500-4130	Grant Funding - CIP	15,000.00	0.00	50,000.00	
01-7500-4220	Memberships and Dues	540.00	0.00	540.00	
01-7500-4235	Mileage	350.00	0.00	350.00	
01-7500-4350	Salaries and Wages	0.00	0.00		
01-7500-4355	Salaries Benefits	0.00	0.00		
01-7500-4405	Seminars and Training	400.00	0.00	400.00	
01-7500-4430	Supplies and Services	2,500.00	1,175.94	2,500.00	
<b>Total Expense</b>		46,290.00	6,986.16	56,290.00	
<b>Total 7500 Economic Development</b>		21,290.00	-18,013.84	31,290.00	

**General Ledger**  
**Revenue and Expense Working Current Budget Report**  
 Up To Period 1 Accounts: 01-7???-???? by Department

Account	Description	2019 Total Budget	2019 Actual	Proposed Budget	Final Budget
01-7100	Committee of Adjustment	-12,929.00	-9,916.86	-7,815.00	
01-7200	Planning	179,500.00	114,785.87	145,283.00	
01-7220	Capital Expenditures - Planning	0.00	0.00		
01-7300	Tile Drainage	2,000.00	0.00	2,000.00	
01-7400	Heritage Committee	3,000.00	97.85	4,800.00	
01-7500	Economic Development	21,290.00	-18,013.84	31,290.00	
Total Revenues:		-82,750.00	-86,423.90	-89,853.00	
Total Expenses:		275,611.00	173,376.92	265,411.00	
Report Net:		192,861.00	86,953.02	175,558.00	



### **DEPARTMENT: Rockwood Cemetery**

#### **CORE SERVICES:**

- Plan, develop, and maintain Cemetery lands.
- Market and promote Cemetery lands.
- Pre and at-need sales.
- Full service interments and inurnments.
- Monument inspections and restoration.
- Entry and maintenance of all Cemetery burial records.

#### **OPERATING BUDGET:**

As of January 1, 2017, the full operation of the Rockwood Cemetery has been under the care and control of the Township. The year over year operating budget for the Rockwood Cemetery has been maintained to a minimal increase. The Rockwood Cemetery budget is maintained to be self-funding.

Township of Guelph/Eramosa  
2020 Budget Change Summary

Rockwood Cemetery	2019	2020	Year over Year Change
<b>Revenue</b>			
User Fees	\$ 34,100.00	\$ 34,100.00	\$ -
Taxation - Other	\$ -	\$ -	\$ -
Penalty & Interest	\$ -	\$ -	\$ -
Other (Misc)	\$ -	\$ -	\$ -
Grants	\$ -	\$ -	\$ -
Long Term Debt Financing	\$ -	\$ -	\$ -
Transfer From Reserves	\$ -	\$ -	\$ -
Transfer From Development Charges	\$ -	\$ -	\$ -
<b>Total Revenue</b>	<b>\$ 34,100.00</b>	<b>\$ 34,100.00</b>	<b>\$ -</b>
<b>Expenditures</b>			
Operating Costs	\$ 24,100.00	\$ 24,100.00	\$ -
Debt Charges (Principal and Interest)	\$ -	\$ -	\$ -
Salaries and Benefits	\$ 10,000.00	\$ 10,000.00	\$ -
Transfers To Reserves	\$ -	\$ -	\$ -
<b>Total Expenditures</b>	<b>\$ 34,100.00</b>	<b>\$ 34,100.00</b>	<b>\$ -</b>
<b>Net Operating Revenue Less Expenditures</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
<b>Capital Expenditures</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
<b>Total Revenue Less Expenditure</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

**General Ledger**  
 Revenue and Expense Working Current Budget Report  
 Up To Period 1 Accounts: 01-9???-???? by Department

Account	Description	2019 Total Budget	2019 Actual	Proposed Budget	Final Budget
<b>Fund: 01 General</b>					
<b>9100 Cemetery</b>					
<b>Revenue</b>					
01-9100-3110	Interest Income	-200.00	-309.66	-200.00	
01-9100-3125	Miscellaneous Revenue	-3,900.00	-5,056.33	-3,900.00	
01-9100-3500	Donation Revenue	0.00	-50.00		
01-9100-3690	Internment Rights - Revenue	-10,000.00	-2,381.26	-10,000.00	
01-9100-3692	Care and Maintenance - Reven	-10,000.00	-2,831.26	-10,000.00	
01-9100-3694	Internment Fees - Revenue	-10,000.00	-7,608.95	-10,000.00	
01-9100-3696	Interest Income - Care and Mai	0.00	-2,080.26		
<b>Total Revenue</b>		<b>-34,100.00</b>	<b>-20,317.72</b>	<b>-34,100.00</b>	
<b>Expense</b>					
01-9100-4040	Computer Support	1,200.00	1,213.44	1,200.00	
01-9100-4045	Debenture Payment	2,700.00	0.00	2,700.00	
01-9100-4140	Grounds Maintenance	7,000.00	0.00	7,000.00	
01-9100-4172	Internment Costs	8,430.00	1,596.69	8,430.00	
01-9100-4430	Supplies and Services	2,500.00	2,111.72	2,500.00	
01-9100-4570	Transfer to Perpetual Care	10,000.00	250.00	10,000.00	
01-9100-4599	Indirect Costs Transfer	2,270.00	0.00	2,270.00	
<b>Total Expense</b>		<b>34,100.00</b>	<b>5,171.85</b>	<b>34,100.00</b>	
<b>Total 9100 Cemetery</b>		<b>0.00</b>	<b>-15,145.87</b>		

# General Ledger

## Revenue and Expense Working Current Budget Report

Up To Period 1 Accounts: 01-9???-???? by Department

Account	Description	2019 Total Budget	2019 Actual	Proposed Budget	Final Budget
01-9100	Cemetery	0.00	-15,145.87		
Total Revenues:		-34,100.00	-20,317.72	-34,100.00	
Total Expenses:		34,100.00	5,171.85	34,100.00	
Report Net:		0.00	-15,145.87		



**Township of Guelph/Eramosa  
Schedule of 2020 Proposed Reserves and Reserve Funds**

	Balance January 01, 2020	Transfer To Reserves	Transfer From Reserves	Balance December 31, 2020
Reserves	\$ 2,842,492	\$ 1,726,360	\$ 1,862,758	\$ 2,706,094
Reserve Funds	\$ 5,638,295	\$ 1,307,809	\$ 2,057,200	\$ 4,888,904
<b>Total</b>	<b>\$ 8,480,787</b>	<b>\$ 3,034,169</b>	<b>\$ 3,919,958</b>	<b>\$ 7,594,998</b>